

# SHORT-TERM BUDGET REQUEST

## Organization

Please use only one form per budget request.  
If you have multiple budget requests, use a separate form for each one.

_____	_____
Date	Unrestricted Funds
_____	
Telephone Number	
_____	
President/Email	
_____	
Treasurer/Email	
_____	
Representative/Email	
_____	
Advisor	

For Senate Use Only:

Approved   
  Denied   
  Tabled

Stipulation: \_\_\_\_\_

**Event/Item A:**

**Date of event:** \_\_\_\_\_ **Open to Campus:**  Yes  No

Description/Breakdown of Requested Item(s)	Cost
<b>Total Event Cost</b>	
<b>Club Contribution</b>	
<b>Amount Requested</b>	

**Event/Item B:**

**Date of event:** \_\_\_\_\_ **Open to Campus:**  Yes  No

Description/Breakdown of Requested Item(s)	Cost
<b>Total Event Cost</b>	
<b>Club Contribution</b>	
<b>Amount Requested</b>	

**Event/Item C:**

**Date of event:** \_\_\_\_\_ **Open to Campus:**  Yes  No

Description/Breakdown of Requested Item(s)	Cost
<b>Total Event Cost</b>	
<b>Club Contribution</b>	
<b>Amount Requested</b>	

Member's Signature: \_\_\_\_\_ Advisor's Signature: \_\_\_\_\_

By signing this form, I acknowledge that the information herein is accurate to the best of my ability