

# For Safety's Sake

Fall 2023 **Annual Security and Fire Safety Report**



TO REACH THE **PITT-GREENSBURG POLICE** IN AN EMERGENCY,

JUST PRESS **6-9865** ON ANY CAMPUS PHONE.





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# WELCOME FROM THE PRESIDENT



Maintaining a safe and secure environment is essential to the intellectual and personal growth of every member of the University of Pittsburgh at Greensburg community. We share responsibility with the University police and physical plant employees for the health and safety of students, faculty members, staff, and campus visitors. We must all cooperate in a vigilant and collaborative effort to maintain a safe campus. Please read this brochure carefully and use the information wisely to ensure a safe environment for yourself and others on campus.



Robert Gregerson  
President

## PREPARATION OF THE ANNUAL SECURITY AND FIRE SAFETY REPORT

The University of Pittsburgh at Greensburg Police Department prepares this report to help keep you safe and comply with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act as well as the Pennsylvania Uniform Crime Reporting Act. Pitt-Greensburg uses information reported to the police department and all campus security authorities and information provided by other University offices including the Office of Housing and Residence Life, the Office of Student Services, the judicial coordinator, and the Title IX liaison. The Pitt-Greensburg police also reach out to local police such as the Pennsylvania State Police in order to obtain crime information that has occurred in areas adjacent to campus. Each of these offices provides updated policy information and crime data. This report provides statistics for the previous three years concerning reported crimes that occurred on campus, in certain off-campus buildings or property owned, leased, or controlled by the University of Pittsburgh, and on

public property adjacent to the campus. This report also includes institutional policies concerning campus safety, such as policies regarding sexual assault and harassment, stalking, domestic and dating violence, alcohol, and other drugs. This report is not a contract.

Pitt-Greensburg publishes the Annual Security and Fire Safety Report on its website annually and provides notice and instructions to the University community on how to obtain a paper copy of the report. The Annual Security and Fire Safety Report is available online at [www.greensburg.pitt.edu/safety](http://www.greensburg.pitt.edu/safety). Printed copies are available at the Pitt-Greensburg Campus Police Department, located between Smith Hall and Chambers Hall. To receive a printed copy of the Annual Security and Fire Safety Report, please write to Lieutenant Lynch, University of Pittsburgh at Greensburg, 150 Finoli Drive, Greensburg, PA 15601.

# MEET SOME OF YOUR PARTNERS IN SAFETY

## PITT-GREENSBURG POLICE

As the department with primary responsibility for security on campus, the University of Pittsburgh Greensburg police are dedicated to serving the needs of the University community. You can reach the department by calling **6-9865** from a campus phone or **724-836-9865** from a noncampus phone, or by stopping at the Pitt-Greensburg Campus Police Department located between Smith Hall and Chambers Hall.



## TIP!

More than 35 emergency phones are scattered throughout the campus. Many exterior phones have blue lights, making them easily visible.

## DID YOU KNOW?



that University of Pittsburgh Greensburg Police Officers:

- are all Pennsylvania ACT 120 certified, currently 919 hours of training at a Commonwealth approved Police Academy.
- complete 16 hours of mandatory in-service training presented by the Pennsylvania Municipal Police Officers Education and Training Commission.
- participate in Patrol Response to Active Killer training at least once a year.
- are all trained in initial patrol response to sexual assault.
- are Crisis Intervention Team certified. "CIT" is a certification that helps law enforcement officers recognize and react more effectively and safely with persons with a mental illness.
- participate annually in eight hours of use of force decision making training.
- have completed 15 hours of cultural awareness training that includes subjects such as anti-bias for law enforcement, racial profiling, implicit bias, LGBTIQ+ issues, investigating hate crimes, civil rights, and community policing.





## MEET SOME OF YOUR PARTNERS IN SAFETY continued

### UNIVERSITY POLICE AUTHORITY

The Pitt–Greensburg police carry firearms and have the authority to apprehend and arrest anyone involved in illegal acts on campus and within 500 yards of any University-owned or leased facility. If a University student commits the offense, the Pitt–Greensburg police also will refer the individual to the Office of Student Services judicial coordinator. The Pitt–Greensburg police law enforcement authority is derived from Act 57 of the 1997 Campus Police Powers and Duties and by Title 42 Pa. C.S.A. Chapter 89, relating to the Municipal Police Jurisdiction Act.

### WORKING RELATIONSHIP WITH STATE AND LOCAL POLICE

The Pitt–Greensburg police maintain a close working relationship with the Pennsylvania State Police, the South Greensburg Police Department, and the Greensburg Police Department. Pitt–Greensburg police officers monitor police, fire, and emergency medical incidents occurring at noncampus locations that may affect the campus and have direct radio communication with local emergency response agencies. In addition, state and local police will notify the Pitt–Greensburg police of any criminal or emergency activities that could impact the campus community. Although the Pitt–Greensburg police have an excellent working relationship with state and local police, at this time there are no written memorandums of understanding.

### CRIMES INVOLVING OFF-CAMPUS STUDENT ORGANIZATIONS

There are no off-campus student organizations affiliated with Pitt–Greensburg. Student groups that temporarily lease a noncampus facility close to campus are monitored by Pitt–Greensburg police officers or club advisors during the course of the event. Crimes occurring at that location are reported to the local police, the Pitt–Greensburg police, and to the director of student activities.

### ENVIRONMENTAL HEALTH AND SAFETY

The Department of Environmental Health and Safety (EH&S) provides guidance and direction to students, faculty, and staff members at the University. EH&S identifies hazards and risks, recommends appropriate action to help to ensure safe conditions, and assists the University in maintaining regulatory compliance. An EH&S representative provides support to the Pitt–Greensburg campus.

### FACILITIES MANAGEMENT DEPARTMENT

The Facilities Management Department consists of 22 skilled maintenance and custodial workers and their supervisors. Select Facilities workers maintain an after-hours on call schedule 365 days a year to attend to building and campus infrastructure emergencies. Facilities has installed and maintains exterior building lighting and ensures that sidewalk and street lighting are kept in good working order. For safety, grounds crews keep plantings and trees trimmed to provide clear sight lines around walkways. Students, as well as faculty and staff members, may report maintenance issues by submitting a work order request at <https://greensburg.pitt.edu/faculty-staff/campus-services>

# HOW TO REPORT CRIME AND EMERGENCIES

The University of Pittsburgh at Greensburg encourages everyone in the campus community to report crimes and other emergencies accurately and promptly to the Pitt-Greensburg Police or to other appropriate police agencies if off-campus, including when the victim of a crime elects or is unable to make such a report. At sessions conducted for freshmen and their parents, participants are advised to report all information regarding any incident to the Pitt-Greensburg police. University police department seminars and publications offer crime prevention tips and emphasize the importance of reporting crimes.

A student, community assistant, resident director, Pitt-Greensburg police officer, or any other member of the Pitt-Greensburg community can also refer a violation of the Student Code of Conduct to the judicial coordinator.

## REPORTING TO THE PITT-GREENSBURG POLICE



You can report criminal activity or other emergencies to the Pitt-Greensburg police by calling **6-9865** from a campus phone or **724-836-9865** from a noncampus phone. Crimes may also be reported by:

- Picking up a campus emergency phone. These phones ring directly to the Pitt-Greensburg police, automatically registering the caller's location
- Visiting the Pitt-Greensburg Campus Police Department building located between Smith Hall and Chambers Hall
- Contact the community assistant or resident director in the residence halls, who will then contact the Pitt-Greensburg police, if desired
- Complete a Silent Witness Form, found at Pitt-Greensburg webpage, and submit online directly to Lt. Lynch or complete a hard copy form located outside the Counseling Center in Chambers Hall

Incidents involving sexual harassment, sexual violence, stalking, and/or dating and domestic violence should be reported to the Title IX liaison at **724-836-9902** (amp8@pitt.edu).

## UNIVERSITY OF PITTSBURGH ANTI-HAZING POLICY

Hazing at the University of Pittsburgh is considered a Violation of the University's Anti-Hazing Policy and Code and is absolutely prohibited. Hazing may also be considered a criminal act in the Commonwealth of Pennsylvania.

For purposes of this definition, any activity as described in this definition upon which the initiation or admission into or affiliation with or continued membership in an organization is directly or indirectly conditioned shall be presumed to be

“forced” activity, the willingness of an individual to participate in such activity notwithstanding. Therefore, any Student who causes or participates in hazing may be subject to appropriate University discipline and/or may be subject to criminal prosecution.

Hazing is defined as follows:

### Hazing

A person commits hazing if the person intentionally, knowingly or recklessly, for the purpose of initiating, admitting or affiliating a minor or student into or with an organization, or for the purpose of continuing or enhancing a minor or student's membership or status in an organization, causes, coerces or forces a minor or student to do any of the following:

- (1) Violate Federal or State criminal law;
- (2) Consume any food, liquid, alcoholic liquid, drug or other substance which subjects the minor or student to a risk of emotional or physical harm;
- (3) Endure brutality of a physical nature, including whipping, beating, branding, calisthenics or exposure to the elements;
- (4) Endure brutality of a mental nature, including activity adversely affecting the mental health or dignity of the individual, sleep deprivation, exclusion from social contact or conduct that could result in extreme embarrassment;
- (5) Endure brutality of a sexual nature;
- (6) Endure any other activity that creates a reasonable likelihood of bodily injury to the minor or student.

### Aggravated Hazing

A person commits aggravated hazing if the person commits a violation of hazing that results in serious bodily injury or death to the minor or student and:

- (1) the person acts with reckless indifference to the health and safety of the minor or student; or,
- (2) the person causes, coerces or forces the consumption of an alcoholic liquid or drug by the minor or student.

### Organizational Hazing

A Student Organization commits organizational hazing if the organization intentionally, knowingly or recklessly promotes or facilitates a violation of hazing or aggravated hazing.

Students and others are encouraged to report incidents, and suspected incidents of hazing. Reports may be made to the University Police (724-836-9865) or the Office of Student Services (724-836-9917).



# HOW TO REPORT CRIME AND EMERGENCIES continued

Although the University encourages students and others to make formal reports, you may file an anonymous report with the University Police online at <https://pitt.wufoo.com/forms/pwe2onm1xcjti0/> or by using the Rave Guardian app from a smartphone. Anonymous reports greatly limit the University's ability to respond to and investigate the report.

Hazing related to any University of Pittsburgh at Greensburg athletics teams may also be reported to the Director of Athletics at 724-836-9949.

## **Q** Can I carry a gun on University property as a means of self-protection?

**A** No. The carrying or possession of firearms and/or other weapons on campus by anyone other than authorized law enforcement officers, such as the Pitt-Greensburg police or other local law enforcement agencies who are on campus for legitimate business, is absolutely prohibited.

## **Q** How do I report suspected child abuse or sexual misconduct with a child at the University?

**A** Anyone affiliated with the University who has reasonable cause to suspect child abuse, including but not limited to sexual abuse, shall make an immediate and direct report to ChildLine either electronically at [www.compass.state.pa.us/cwis](http://www.compass.state.pa.us/cwis) or by calling **1-800-932-0313**. Immediately thereafter, the individual must also make a direct report to the Pitt-Greensburg police or the Office of University Counsel. Retaliation is strictly prohibited against anyone who makes a good faith report of suspected child abuse or who participates in a related investigation. More information on reporting child abuse is available at [www.keepkidssafe.pa.gov](http://www.keepkidssafe.pa.gov).

## REPORTING TO OTHER CAMPUS SECURITY AUTHORITIES

While the University prefers that community members promptly report all crimes and other emergencies directly to the Pitt-Greensburg police at **724-836-9865**, we also recognize that some may prefer to report to other individuals or University offices. The federal Jeanne Clery Act recognizes certain University officials and offices as Campus Security Authority (CSA). The act defines these individuals as "officials of an institution who have significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline, and campus judicial proceedings." In addition to the Pitt-Greensburg police, persons within the University who are designated as CSAs include housing and residence life staff members, the campus judicial coordinator, athletic coaches, and faculty advisors to student groups. University counselors voluntarily provide nonidentifying information on crimes reported to them.

## CONFIDENTIAL REPORTING

### **Q** Can my report be confidential?

**A** The Clery Act allows individuals working at the University as professional and/or pastoral counselors to be exempt from reporting crimes for Clery Act purposes, allowing these individuals to keep reports confidential. Counselors working at the University Counseling Center (UCC) are encouraged to inform those they are counseling of their reporting options through the institution. For more information on scheduling an appointment and the services the UCC provides, please visit the UCC website at [www.greensburg.pitt.edu/student-resources/counseling-services](http://www.greensburg.pitt.edu/student-resources/counseling-services).

While not confidential, the Pitt-Greensburg Police and the Office of Compliance, Investigations, and Ethics both have anonymous reporting options. Anonymous reports can be made to the Pitt-Greensburg Police using the online reporting form at [www.greensburg.pitt.edu/student-life/police-and-safety](http://www.greensburg.pitt.edu/student-life/police-and-safety) or within the Rave Guardian app. Information on downloading the Rave Guardian app can be found at <https://www.technology.pitt.edu/rave-guardian-app>.

The Office of Compliance, Investigations, and Ethics anonymous reporting option is through the Pitt Concern Connection (PCC). The PCC has reporting options through an online reporting form, phone call, or through text. The online reporting form, as well as information on the other reporting options through the PCC, can be found at [compliance.pitt.edu/make-report](http://compliance.pitt.edu/make-report).



## SPECIFIC PERSONNEL AND LOCATIONS WHERE ONE CAN REPORT CRIME

### GREENSBURG CAMPUS POLICE DEPARTMENT

Lieutenant, Station Commander  
150 Finoli Drive  
**724-836-9865**

### OFFICE OF STUDENT SERVICES

219 Chambers Hall  
**724-836-9917**

### OFFICE OF HOUSING AND RESIDENCE LIFE, Director

219-C Chambers Hall  
**724-836-9953**

### TITLE IX OFFICE

Title IX Liaison  
(for reporting sexual misconduct: discrimination)  
108 Lynch Hall  
**724-836-9902**  
[amp8@pitt.edu](mailto:amp8@pitt.edu)

# TIMELY WARNING REPORTS



## CRIME ALERTS—TIMELY WARNING

In the event of a reported crime, the Chief of Police or their designee is responsible for

- 1) determining whether a Crime Alert is required,
- 2) approving the content of the alert, and
- 3) coordinating the distribution of the Crime Alert as promptly as reasonably possible to aid in the prevention of similar occurrences.

The Police Lieutenant will consult with the President as appropriate.

## DETERMINATION

Pitt Police will issue an On-Campus Crime Alert whenever the following three criteria are met: 1) a Clery Act Crime is reported; 2) the crime occurred within University Clery Geography; and 3) there is a serious or ongoing threat to the University community because of that crime. If these three criteria are met and it is determined by Pitt-Greensburg Police that a serious or on-going threat exists, a notice will be drafted using crime-specific templates and will be issued by Pitt-Greensburg Police as soon as pertinent information is available.

## CONTENT

Crime Alerts describe the alleged actor(s), the nature, date, time, and location of the crime, and the type of precautions that individuals should take to prevent similar occurrences. Crime Alerts do not contain identifying information about the victim(s).

## DISTRIBUTION

Several methods are used to notify the community about crime alerts. All faculty, staff and students will receive crime alerts through their Pitt email address. Faculty, staff, and students also can register to receive crime alerts via text message by signing up at [pi.tt/alerts](http://pi.tt/alerts).

In addition, crime alerts will be posted on the Pitt Police website: [www.greensburg.pitt.edu/student-life/police-and-safety](http://www.greensburg.pitt.edu/student-life/police-and-safety). A link to the posted crime alert will be placed on the Pitt Police Facebook and Twitter pages. Crime Alerts will remain posted on the Pitt Police website for a period of thirty (30) days. Crime alerts also may be posted at various University buildings, on University bulletin boards, and may be reported to the campus media relations office.

In the event these communication media are unavailable, alternate distribution may be made through the University's voicemail system or other modes of communication.

*"The safety of each student is a top priority at Pitt-Greensburg. We hope that all campus community members will feel comfortable reaching out for support and assistance from our Campus Police, as well as from the Office of Student Life and Success. Our goal is to provide resources to students in a way that clearly conveys that we're here to assist them and ensure that they feel physically, emotionally, and psychologically safe. Please join us in helping to keep Pitt-Greensburg a safe environment by reporting any concerns, respecting others, and authentically engaging as a pro-social bystander in our community."*

*- Leigh Hoffman, Dean of Student Life and Success*

# EMERGENCY RESPONSE AND EVACUATION PROCEDURES

## TRAINING AND TESTING PROCEDURES

The University of Pittsburgh is proactive in planning and preparing for emergency situations and has developed Emergency Management Guidelines to provide a basic procedural framework for responding to any type of emergency at the University of Pittsburgh. Please review the information on emergency response and other emergency-related information found at <https://www.emergency.pitt.edu> and also <https://www.technology.pitt.edu/services/emergency-notification-service>.

All Pitt-Greensburg police officers have received training in incident command and participate in Active Threat training exercises annually. Every year, members of the Pitt-Greensburg Campus Police Department provide educational programs on community response to an active threat situation and other safety issues to the University community. This annual report contains recommended safety measures for ongoing and immediate life-threatening incidents involving hostile suspects. Visit the Pitt-Greensburg police website at <https://www.technology.pitt.edu/services/emergency-notification-service> to view the Run, Hide, Fight video produced by the U.S. Department of Homeland Security. Residence Life personnel educate students each year on emergency egress and shelter-in-place procedures specific to a particular building.

Each semester, the University's Emergency Notification System is tested; this testing is unannounced, with an evaluation and documentation, including whether the test was announced or unannounced, maintained at the police department. At least one test will include information, including a website link, on where to find additional information about emergency response and evacuation procedures. Evacuation and/or shelter-in-place exercises are conducted in both academic and residential buildings. Evacuation exercises are used as a way to educate and train building occupants on issues specific to their building. During these exercises, the building occupants practice emergency procedures and familiarize themselves with the location of exits and the sound of the fire alarm. A description of each exercise, date and time of exercise, and evaluation of the exercise is maintained by police and environmental health and safety officials.

Each year, personnel at the University of Pittsburgh at Greensburg conduct a planned tabletop exercise, which tests and evaluates the University's emergency response and evacuation procedures. Emergency executives, police officers, and key University personnel, along with external support agencies (such as the Pennsylvania State Police, Hempfield Fire Department, and Mutual Aid Medics) participate in the exercise. The exercise addresses evacuation or shelter-in-place of buildings on a campus-wide scale. At the conclusion of the exercise, Pitt-Greensburg publishes a summary of its emergency response and evacuation testing.

## EMERGENCY NOTIFICATION

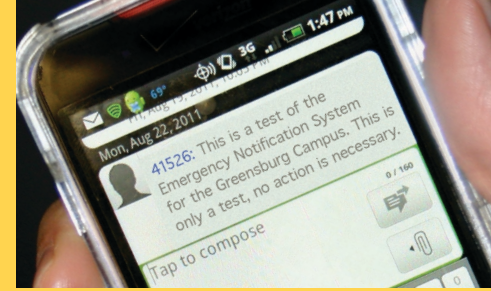
Upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees, Pitt's Emergency Notification System (ENS) will be activated without delay, unless activation will—in the professional judgment of responsible authorities—compromise efforts to assist victims, or to contain, respond to, or otherwise mitigate the emergency.

The Greensburg campus Emergency Executive (EE) or their designee will confirm emergencies through in-person evaluation of the situation by University Police, phone call or electronic communications with first responders and emergency response officials and/or other methods deemed appropriate by the EE or their designee for the situation. Through these communications, the EE or their designee, in collaboration with the Chief of Police or their designee, will determine if the emergency poses an immediate threat to the health or safety of the University community. If it is determined that an immediate threat exists, the EE and the Chief of Police

or their designees will authorize University Police dispatchers to send an Emergency Notification (ENS) message to the campus community, which will contain the type and location of the emergency and instructions community members need to follow. Pre-scripted ENS messages will be maintained by University Police for use in appropriate situations. Emergency officials involved in confirming and/or monitoring the emergency will assist the Chief of Police or their designee in developing specific content for ENS messages. Depending on the type, size, and severity of the emergency, ENS distribution may be limited to university members that are affected by the Emergency. The Chief of Police or their designee, in coordination with the EE or their designee, will determine which segments of the community need to be notified.

ENS messages are distributed to faculty, staff and students through their Pitt email address. Faculty, staff and students also can sign up to receive ENS messages through text and/or voicemail. Instructions for registering for these services can be found at [www.technology.pitt.edu/services/emergency-notification-service](http://www.technology.pitt.edu/services/emergency-notification-service).

The ENS system is one aspect of a layered approach to notification. Other notification methods such as officer presence, website alerts, all campus emails, local television, and radio broadcasts may be used depending upon the circumstances. The University will use these other notification methods to keep the broader community informed of the emergency situation.



## EMERGENCY EVACUATION

In the event of a fire or other emergency requiring building evacuation, building occupants should do the following:



1. Alert anyone in immediate danger.
2. Close the door to contain smoke or fire.
3. Activate the nearest fire alarm pull station (located along the egress route). Only use a fire extinguisher if the fire is small and you have been trained in the proper use of a fire extinguisher.
4. Evacuate the building via designated stairwells and exterior exit doors. Do not use the elevators.
5. Proceed to an assembly point away from the building or to a location designated by emergency officials. Do not re-enter the building until the all clear signal is given.
6. Call 911 and call 724-836-9865 from a safe area to provide additional information regarding the situation.

These steps apply to all buildings, including residence facilities. (Contact campus police if an individual evacuation plan is required.)

The following pages provide an overview of security facts and information that will be helpful to you. Everyone on campus should be safety conscious and follow security procedures. If you have any questions or need additional information, you may contact any of the departments mentioned in this brochure (for a quick reference, see the emergency phone numbers listed on page 40.)



## SECURITY OF AND ACCESS TO FACILITIES

The University of Pittsburgh at Greensburg has installed and maintains exterior lighting around all of its buildings, including additional sidewalk and street lighting. While maintaining an attractive campus, ground crews keep shrubs and hedges low for safety reasons.

On any normal workday, Pitt-Greensburg support personnel inspect the campus and its buildings to discover and correct health, safety, and maintenance problems. They work, in addition to Pitt-Greensburg police and others who tour campus, to report safety-related problems to the Facilities Management Department, which responds to correct these problems promptly.

As part of their duties, residence life staff members continuously report security and maintenance matters. Emergency maintenance and house-keeping services are available 24 hours a day.

## UNIVERSITY BUILDINGS AND PROGRAMS

Except for resident living areas, most Pitt-Greensburg facilities are open to the public during the day and evening hours when classes are in session. Building hours are generally 6 a.m.–11 p.m. During the times that the University is officially closed, its buildings are locked and only faculty members, staff, and—for some buildings—students with a Pitt ID are admitted.

Athletic facilities require an appropriate ID at all times for admittance.

Some Pitt-sponsored programs are open to the general public, while others are restricted to students with a valid Pitt ID. Additional security personnel staff major events such as athletic contests.



## LIVING AT PITT-GREENSBURG

The Pitt-Greensburg Campus Police Department, Office of Housing and Residence Life, and the Facilities Management Department work cooperatively to provide resident students with a safe and secure environment. It is important that students and staff members work together to enhance the quality of life and safety in the residence halls.

To accommodate undergraduate students during the academic year, the University maintains 12 residence facilities, with 650 beds. In 2022, 574 full-time undergraduate students lived in on-campus housing. There are no graduate students at Pitt-Greensburg.

Community assistants monitor the main desk areas in the residence halls. University police officers are responsible for security within all resident living areas on their respective beats and they patrol on foot inside all residence halls and apartment-style buildings on campus.



## RESIDENCE HALL SECURITY

When you check into a residence hall, you receive information about campus safety and residence hall security, such as:

- whom to call in case of an emergency;
- what procedures to follow in case of a fire evacuation;
- what to do if you are locked out of your room;
- how to mark valuables;
- visitation, alcohol, and drug policies; and
- general campus safety, among other topics.

At your first floor meeting, which is mandatory and held by the community assistant, you can acquaint yourself with unique aspects of your residence hall community and the security practices you can follow to make your University environment safer.

Entrances to all residence halls are secured 24 hours a day, seven days a week. Each year, Pitt-Greensburg trains the Community Assistants in University security and fire safety procedures.

## RESIDENCE LIFE STAFF

- Twenty-two community assistants live in the residence halls and provide support to the students. Community assistants monitor the main desk areas in the residence halls seven days a week, from 8 p.m. until 12 a.m. There are six professional staff members, four who are resident directors, available 24 hours a day.
- Community assistants, resident directors, and the director of Housing and Residence Life receive comprehensive training before each school year begins and ongoing in-service training throughout the year. This training includes how to handle various emergencies—psychological and medical, fire evacuations, disorderly conduct, etc. Community assistants make rounds of the residence halls daily.
- The Director of Housing and Residence Life is located in the Student Services Office, 219-C Chambers Hall (724-836-9953 or extension 6-9953).

## SECURITY FEATURES IN STUDENTS' ROOMS

All of the exterior doors to University housing facilities are secured 24 hours a day, seven days a week. Residence hall students are issued keys for their rooms or apartments; the keys have a numerical designation, but the numbers do not coincide with the room or apartment numbers. In the event a key is lost, rooms and apartments cannot be identified by a key code. Each year, key codes are changed as a precaution against access by previous residents. All apartments and rooms have windows with locks and screens that are firmly attached. Residents are advised to lock their doors and windows at all times and carry their keys with them.

Campus telephones are also provided in each residence hall corridor.

## Q What happens if my guest commits a violation?

**A** Residents are accountable for violations of all guests, including those signed in by the resident and those accompanied by the resident as well as all visitors within a resident's accommodations.



## Q How can I sign in a guest to my residence hall?

**A** To enter a residence hall, residents must show their Pitt ID, which is electronically validated for their residence hall, and all guests must have a photo ID. Visitor IDs must be scanned upon entering and exiting the residence hall, and visitors must be escorted by the resident they are visiting at all times while they are in the building.

## Q When may guests visit me?

**A** Students must establish and regulate room visitation hours with their roommates. Roommate approval is required for visitors at any time. Students may refer to the Residential Handbook for guest and visitation rules.

## GUESTS OTHER THAN VISITORS OF RESIDENTS

The only guests, other than guests of residents, who may be housed at Pitt-Greensburg are those attending University-sponsored academic or social programs or groups that have an educational or academic purpose.

## HOUSING ASSIGNMENTS AND REQUESTS FOR CHANGES

Students living in residential communities must apply and be accepted. Acceptance is competitive and each area has its own criteria. Remaining spaces are filled on a first-come, first-served basis. Students may request buildings/room and roommates. Requests are not guaranteed and are contingent upon many factors, including but not limited to availability of spaces and date of the request.

Students may request a room change for a variety of reasons. If a roommate conflict exists, the community assistant will attempt to help resolve the conflict. If that does not resolve it, the resident director may intervene. If the conflict persists and space is available, a room change may be made. Students must participate in the mediation process.



## MISSING STUDENT PROTOCOL

In keeping with federal law 20 U.S.C. § 1092j, the Office of Housing and Residence Life will initiate the following missing student notification protocol. Each student living on campus has the opportunity to list a missing person contact by completing an emergency contact form available at the Office of Housing and Residence Life. When a student is reported missing, Residence Life staff members will immediately contact the Pitt-Greensburg police. The Pitt-Greensburg police will attempt to notify the emergency contact within 24 hours to verify if the person is missing or has voluntarily left their residence.

To report a suspicion that a student is missing, contact the student's community assistant, resident director, or the Pitt-Greensburg police. If you know a student is missing, contact the Pitt-Greensburg police immediately.

## LIVING AT PITT-GREENSBURG continued



1. Pitt-Greensburg will treat the named emergency contact as the missing person's contact unless otherwise specified by the student. The student should notify the missing person's contact and, if different, the emergency contact, that they have been so designated.

Even if a contact is not registered, the Pitt-Greensburg police should be notified immediately if the student is missing.

2. At any point during a student's enrollment, they may choose to register or change missing person contact or emergency contact information with the University by notifying the Office of Housing and Residence Life. This information will be maintained in the Office of Housing and Residence Life records that will be immediately accessible by University staff members who will implement this policy. Only authorized campus officials and law enforcement officers may have access to the missing person's contact information.
3. Residence Life staff members, or other employees having knowledge of a missing student, will immediately contact the Pitt-Greensburg police when a student is reported missing regardless if that student lives on or off campus.
4. Pitt-Greensburg Police will be responsible for contacting the local law enforcement agency within 24 hours of making the determination that a student is missing. In general, Pitt-Greensburg Police will consider a person to be missing if they have not been located within 24 hours of receiving the initial report.
5. No later than 24 hours after a student is reported missing, the Pitt-Greensburg police or its designee will be responsible for notifying the appropriate contact previously provided by the student.
6. The Pitt-Greensburg police will notify a parent or legal guardian no later than 24 hours after a student is determined to be missing if a student is under the age of 18 and not emancipated.
7. Residence Life staff will serve as support personnel when a student is determined missing and make appropriate contacts within the University (Counseling Center, dean of students, academic dean of student's school, and the Pitt-Greensburg police).

### HOUSING DURING HOLIDAYS AND BETWEEN TERMS

The residence halls will be closed during the following periods and residents must vacate the residence halls:

- Thanksgiving recess
- Winter recess
- Spring recess
- Break between the end of the spring term and beginning

of summer term

- Break between the end of summer term and beginning of fall term

During these times, only international students living abroad (because of visa-related issues) and students who have University-related and approved business may submit a written request to remain in the residence halls if no alternate housing is available in the area. Requests to stay during any University break/recess must be submitted to the director of Housing and Residence Life a minimum of three weeks prior to the start of the break. Requests submitted less than three weeks in advance will be denied. The University reserves the right to deny requests based on budget, staffing, or other reasons and to move students to other residence halls. The University may impose additional housing fees for this period. All students without written approval must vacate the residence halls. The residence halls are usually unoccupied and closed during Thanksgiving, winter recess, and during the spring break. Housing during these times will be provided only on an emergency basis.

### OFF-CAMPUS HOUSING

The Office of Student Services maintains a list of available off-campus housing accommodations in the Greensburg area. The list should not be construed as a recommendation for any of the facilities listed. In issuing this list, Pitt-Greensburg assumes no responsibility for the condition of the housing or the safety or well-being of students while they are residing off-campus. Pitt-Greensburg assumes no responsibility for the contractual arrangements made by the interested parties.

Pitt-Greensburg will not knowingly assist any landlord who engages in unlawful housing discrimination. Students are not restricted to the listings and are referred to the *Tribune-Review* for additional room and apartment listings. Students are advised to telephone prospective landlords in advance for appointments.

### SAFETY ABROAD

The health and safety of students studying and traveling abroad has consistently been a primary concern for those who lead Pitt's overseas programs. All students earning study abroad credits participate in at least one mandatory orientation program with staff members from the Study Abroad Office at the University Center for International Studies. This program covers issues such as personal safety, health, insurance, alcohol, drugs, emergencies abroad, crime, and security.



# CRIME PREVENTION AND SAFETY PROGRAMS

## POLICE AND RESIDENCE LIFE PROGRAMMING

Crime prevention workshops, seminars, and public safety meetings take place throughout the year at Pitt-Greensburg. These are sponsored by the campus police department, Office of Student Services, Cornerstone (a program for incoming freshmen), and through the various organizations sponsored by the Student Activities Board and residence hall groups. A sampling of crime prevention programs for 2023 included multiple freshman seminar orientation sessions, monthly community assistant safety programs, and the weeklong presence of posters and billboards on campus advising students never to text while operating a motor vehicle. Other activities and programs in place to promote safety include the following:

- During Summer Orientation and Academic Registration, Pitt-Greensburg staff members, including the Lieutenant of Police, meet with freshmen and parents to discuss safety and security.
- Residents are given the opportunity to meet with the Pitt-Greensburg police during the academic year to discuss problems and ways to improve areas of concern. This is another ongoing program at the Greensburg campus sponsored by the Office of Student Services.
- Information and workshops on the prevention of rape and date rape, self-defense, and sexually transmitted infections are programs provided by the Office of Student Services and the campus police department. Pitt-Greensburg police officers are trained in Sexual Harassment, Assault, and Rape Prevention (SHARP) and are available to present programming to all students, staff, and faculty members.



### TIP!

From bike safety to personal self-defense classes, Pitt-Greensburg police officers offer a variety of crime prevention and safety programming to students, faculty, and staff members. For more information call the Pitt-Greensburg police at 724-836-9865.



- Pitt-Greensburg offers a training program to students regarding how to recognize signs of substance abuse.
- All faculty and staff members have received Preventing Discrimination and Sexual Violence training.
- The Pennsylvania State Police, in conjunction with various groups on campus, have presented programs on drinking and driving and illegal drug use.
- New training includes Active Threat Response Training. This training will be available to all students, staff, and faculty members. Training will be offered annually and upon request from student, staff, or faculty groups. This training is modeled after the U.S. Department of Homeland Security video Run, Hide, Fight, which offers tips to the campus community on how to survive an active shooter or workplace violence incident.

In addition to seminars, safety information is distributed to the campus community through crime alerts and emergency notification messages, and can be found on the Pitt-Greensburg website at [www.greensburg.pitt.edu/student-life/police-and-safety](http://www.greensburg.pitt.edu/student-life/police-and-safety).

## ENVIRONMENTAL HEALTH AND SAFETY PROGRAMS

The University's Department of Environmental Health and Safety (EH&S) provides guidance and direction to students, faculty, and staff members. EH&S identifies hazards and risks, recommends appropriate action to ensure safe conditions, and assists the University in maintaining regulatory compliance. The department provides training on many topics related to safety, fire safety, occupational health, and the environment. EH&S provides support to all regional campuses.

### NOTICE TO INDIVIDUALS WITH DISABILITIES

For accessibility/accommodation information and assistance, please contact the Learning Resource Center director at the University of Pittsburgh Greensburg: 240 Millstein Library, Greensburg, PA 15601, 724-836-7098.

# OBTAINING CRIME AND SAFETY INFORMATION

In accordance with the Pennsylvania Uniform Crime Reporting Act and the federal Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, all University of Pittsburgh students and employees receive updated security information annually. The University also makes information about campus crimes and security available in a variety of other ways that include the following:

- Pitt-Greensburg provides all prospective students and applicants for employment with information on security policies and procedures and how to obtain additional security data.
- The Student Handbook and Student Code of Conduct can be found online at <https://www.greensburg.pitt.edu/student-life>. The code contains sections on justice, health, and safety.
- Security concerns are also discussed as they arise in *The Insider* (student newspaper) and the weekly *Intercom*.
- When applicable, crime alerts and emergency notification messages are issued to the campus community.
- Pitt-Greensburg also advises the campus community of incidents such as weather events and other safety issues to the campus community via a campus-wide e-mail and the internet homepage.

## ACCESSING CAMPUS CRIME REPORTS

The Pitt-Greensburg Police Department prepares a daily log of all reported criminal incidents and maintains that log in the police department, available for viewing from 8:30 a.m. to 5 p.m., Monday through Friday.

This log contains the nature, time, and general location of each crime, as well as its disposition if known.

### Q What other crime reports are available?

**A** Crimes reported to the Pitt-Greensburg police department are submitted monthly to the Pennsylvania State Police for inclusion in the Uniform Crime Report. The Pitt-Greensburg police also submit an annual report of crime statistics to the U.S. Department of Education; statistics are gathered from the following sources:

- Pitt-Greensburg Police Department
- Pennsylvania State Police
- Office of Student Services, Student Health Service, Counseling Center, deans of students, and other applicable University officials who have significant responsibility for campus life and activities

### Q Do any reports show Pitt-Greensburg's crime statistics over a longer period?

**A** Yes. In compliance with Chapter 3 of the Pennsylvania Uniform Crime Reporting Act and the federal Jeanne Clery Act, the Pitt police generate a three-year statistical report, which is included in this publication. This report is distributed to all current students, staff, and faculty members, while prospective students and employees are notified of its existence and afforded an opportunity to request and receive a copy.

## MEGAN'S LAW INFORMATION AND CRIMINAL RECORDS

Under the federal Campus Sex Crimes Prevention Act, any person who is required to register with the commonwealth as a sex offender under Pennsylvania's Megan's Law requirement must notify the state if they are employed or are enrolled as a student at a college or university. The law also requires institutions of higher education to advise the campus community how to obtain information on current registered sexual offenders and predators residing within the campus community. Information regarding registered sex offenders residing in the area may be obtained by visiting the Pennsylvania Megan's Law Web site at [www.pameganslaw.state.pa.us](http://www.pameganslaw.state.pa.us).

### Q Does Pitt-Greensburg screen prospective students for criminal history?

**A** Federal law requires certain disclosures on financial aid forms. In addition, residence hall students must disclose to the Office of Housing and Residence Life any felony convictions or other convictions for sexual offenses or drug distribution, sale, or manufacture. If students have any such convictions, they may not reside in University-owned housing without first obtaining permission from the Office of Housing and Residence Life. Students with such convictions must agree to assist members of Housing and Residence Life in conducting a background check and to adhere to any reasonable housing conditions mandated by Housing and Residence Life. Based on the nature and circumstances of past or future convictions, the student may be prevented from residing in University-owned housing. Failure to disclose convictions prior to residing on campus will be considered a violation of the Student Code of Conduct and may result in immediate removal from campus housing.

### Q Does Pitt-Greensburg screen current or prospective employees for criminal history?

**A** All prospective staff and certain faculty members are asked if they have ever pled guilty to or been convicted of misdemeanor or felony crimes. All prospective employees are also screened in state and federal criminal records databases and the state child abuse registry consistent with the requirements of Act 153. Certain positions, such as those in Housing and Residence Life, those having direct contact with children consistent with the requirements of Act 153, and those involving hazardous materials, require criminal background checks. Pitt-Greensburg will not offer employment to applicants if they have criminal histories that disqualify them from the requirements of the position they are seeking.

## YOUR UNIVERSITY COMMUNITY\*

Full-time undergraduates	1,268
Part-time undergraduates	57
<b>Total undergraduates</b>	<b>1,325</b>
Full-time faculty and staff	163
Part-time faculty and staff	21
<b>Total faculty and staff</b>	<b>184</b>
Total students full-time equivalent enrollment (FTE)	1,290.8
Total faculty and staff FTE	173.5
<b>Total FTE students, faculty, and staff</b>	<b>1,464.3</b>

\*All figures are for Pitt-Greensburg, fall 2022.



# 2023 GREENSBURG CAMPUS ANNUAL DISCLOSURE OF CRIME STATISTICS

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act mandates the manner in which crime statistics are to be collected and the format in which the statistics shall be published. In addition to incidents reported to the University of Pittsburgh at Greensburg Police Department, statistics include offenses that were reported to the Pennsylvania State Police and to Pitt-Greensburg officials having significant responsibility for student and campus activities. Pitt-Greensburg officials who have contributed statistical information include, but are not limited to, deans of student life and academics, faculty advisors to student groups, Residence Life staff members, athletic administrators, student health personnel, subcontracted security guards, and property management employees. University counselors voluntarily provide nonidentifying information on crimes reported to them.

Statistics also include crimes committed on campus as well as crimes reported on public property areas that are contiguous to campus. In accordance with the Jeanne Clery Act, crime statistics are shown in the following geographical categories:

- **On-Campus:** (1) Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of or in a manner related to the institution's educational purposes, including residence halls; and (2) Any building or property that is within or reasonably contiguous to the area identified in paragraph (1), that is owned by the institution but controlled by another person, is frequently used by students and supports institutional purposes (such as a food or retail vendor).
- **Non-Campus Building or Property:** (1) Any building or property owned or controlled by a student organization that is officially recognized by the institution (i.e. privately owned fraternity); or (2) Any building or property owned or controlled by an institution that is used in direct support of or in relation to the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.
- **Public Property:** All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus or immediately adjacent to and accessible from the campus.
- **On-campus Student Housing Facility:** Any student housing facility that is owned or controlled by the institution or is located on property that is owned or controlled by the institution and is within the reasonably contiguous geographic area that makes up the campus is considered an on-campus student housing facility. This category is considered an on-campus student housing facility, which is also a subset of the On-Campus category.

## DEFINITIONS OF CLERY REPORTABLE CRIMES

### CRIMINAL OFFENSES

**Murder/Manslaughter:** Defined as the willful killing of one human being by another.

**Negligent Manslaughter:** Defined as the killing of another person through gross negligence.

**Sexual Assault:** Under the Violence Against Women Act (VAWA), sexual assault is an offense that meets the definition of rape as used in the FBI's Uniform Crime Reporting (UCR) program. Per the National Incident-based Reporting System User Manual from the FBI UCR Program, a sex offense is "any sexual act directed against another person without the consent of the victim, including instances where the victim is incapable of giving consent."

In Pennsylvania, with the exception of rape and involuntary deviate sexual intercourse, a person commits the crime of sexual assault when that person engages in sexual intercourse with a complainant without the complainant's consent.

**Rape:** The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

**Fondling:** The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

**Incest:** Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

**Statutory Rape:** Sexual intercourse with a person who is under the statutory age of consent.

**Robbery:** Defined as taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Aggravated Assault:** Defined as an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

**Burglary:** Unlawful entry of a structure to commit a felony or a theft.

# 2023 GREENSBURG CAMPUS ANNUAL DISCLOSURE OF CRIME STATISTICS

## continued

**Motor Vehicle Theft:** Theft or attempted theft of a motor vehicle.

**Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

### HATE CRIMES

The University is committed to maintaining an environment free from unlawful discrimination or harassment and the reporting of incidents enables the University to assess the campus climate and promptly respond to incidents. Together, we can work to maintain an educational and work environment that is free from unlawful harassment and discrimination. Hate crimes are especially cruel, and the University will prosecute offenders under the law and/or its conduct processes.

For Clery Act reporting purposes, hate crimes include the criminal offenses listed above, in addition to the crimes listed below, that manifest evidence that the victim was intentionally selected because the perpetrator's bias against the victim based on one or more of the following categories of prejudice: race, religion, sexual orientation, gender, gender identity, ethnicity, national origin, or disability.

**Larceny/Theft:** The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. This includes pocket picking, purse snatching, shoplifting, theft from building, theft from motor vehicle, theft of motor vehicle parts or accessories, and all other larceny.

**Simple Assault:** Unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

**Intimidation:** To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct but without displaying a weapon or subjecting the victim to actual physical attack.

**Destruction/Damage/Vandalism to Property:** (except Arson): To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

### ARRESTS AND DISCIPLINARY REFERRALS

**Liquor Laws:** The violation of state and/or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, or possession or use of alcoholic beverages.

**Drug Abuse Violations:** The violation of laws prohibiting the production, distribution, and/or use of certain controlled

### HATE CRIMES: CATEGORIES OF PREJUDICE

Disability	National Origin
Ethnicity	Race
Gender	Religion
Gender Identity	Sexual Orientation

substances and the equipment or devices utilized in their preparation and/or use.

**Weapons Law Violations:** The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons.

### VIOLENCE AGAINST WOMEN'S ACT (VAWA) OFFENSES

**Domestic Violence:** Includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family laws of the Commonwealth of Pennsylvania, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred. Pennsylvania does not have a specific statute for domestic violence; those incidents are categorized as simple or aggravated assaults or other applicable offenses.

**Dating Violence:** The VAWA definition of dating violence is violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

The existence of such a relationship shall be based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. For the purposes of this definition, dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. Dating violence does not include acts covered under the definition of domestic violence.

Pennsylvania does not have a specific statute for dating violence; those incidents are categorized as simple or aggravated assaults or other applicable offenses.

**Stalking:** The VAWA definition of stalking is engaging in a course of conduct directed at a specific person that would cause a reasonable person to (a) fear for the person's safety or the safety of others, or (b) suffer substantial emotional distress.



For the purposes of this definition, (a) course of conduct means two or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person's property; (b) reasonable person means a reasonable person under similar circumstances and with similar identities to the victim; and (c) substantial emotional distress means significant mental suffering or anguish that may but does not necessarily require medical or other professional treatment or counseling.

In Pennsylvania, a person commits the crime of stalking when the person either: (1) engages in a course of conduct or repeatedly commits acts toward another person, including following the person without proper authority, under circumstances which demonstrate either an intent to place such other person in reasonable fear of bodily injury or to cause substantial emotional distress to such other person; or (2) engages in a course of conduct or repeatedly communicates to another person under circumstances which demonstrate or communicate either an intent to place such other person in reasonable fear of bodily injury or to cause substantial emotional distress to such other person.

### NOTES FOR THE JEANNE CLERY ACT STATISTICS REPORT (CHART I)

- a. Statistics in these categories depict arrests for all liquor, drug, and weapons law violations and include both student and nonstudent arrests. Students arrested for these violations are automatically referred to the Student Conduct Office.
- b. Hate Crimes information includes crimes reported in Chart I (except liquor law, weapons, and drug violations) and any crime involving bodily injury, theft, simple assault, intimidation, or vandalism that manifests evidence that the victim was intentionally selected because of the victim's actual or perceived race, religion, sexual orientation, gender, ethnicity, national origin, disability, or gender identity. There were no hate crimes reported in 2022, 2021, or 2020.

- c. A report is considered as unfounded and removed from crime statistics when sworn or commissioned law enforcement officers have fully investigated the crime report and have determined that report to be false or baseless. There were no unfounded crimes for the years 2020, 2021, or 2022.

### NOTES FOR THE PENNSYLVANIA UNIFORM CRIME REPORTING ACT STATISTICS REPORT (CHART II)

- d. Under Uniform Crime Report (UCR) Part I Crimes guidelines, the crime of Rape includes Rape, Attempted Rape, and Sexual Assault.
- e. Under UCR Part II Crimes guidelines, Assaults Nonaggravated, include simple assaults as well as harassment incidents involving a threat to assault.
- f. Under UCR Part II Crimes guidelines, Sex Offenses (except rape and prostitution) include Indecent Assault and Indecent Exposure.
- g. All Other Offenses (except traffic) include, but are not limited to, trespass and violation of city ordinances.

**Chart I** contains the statistics for those offenses reported to the University of Pittsburgh at Greensburg Police Department, Pennsylvania State Police, and University personnel who have significant responsibility for student life and campus activities.

**Chart II** contains the statistics for those offenses reported to the University of Pittsburgh at Greensburg Police Department only as recorded for the Uniform Crime Report (UCR). These UCR statistics are derived, in part, from patrol areas in community areas not adjacent to campus.

Chapter 3 of the Pennsylvania Uniform Crime Reporting Act requires the release of crime statistics and crime rates to students and employees, and it requires that those statistics be available to applicants and new employees upon request. The crime rate is determined by a formula specified by the Uniform Crime Reporting Act and is calculated by dividing the number of reported crimes by the number of full-time equivalent students and employees, then multiplying that number by 100,000.

**CHART I: CRIMES REPORTED TO UNIVERSITY OF PITTSBURGH GREENSBURG, POLICE/OFFICIALS OR LOCAL POLICE - JEANNE CLERY ACT STATISTICS REPORT**

OFFENSE	YEAR	TOTAL ON-CAMPUS PROPERTY	ON-CAMPUS RESIDENTIAL FACILITIES*	NONCAMPUS BUILDINGS OR PROPERTY	PUBLIC PROPERTY	UNFOUNDED CRIMES <sup>c</sup>
<b>Murder/ Non-negligent Manslaughter</b>	2022	0	0	0	0	0
	2021	0	0	0	0	0
	2020	0	0	0	0	0
<b>Negligent Manslaughter</b>	2022	0	0	0	0	0
	2021	0	0	0	0	0
	2020	0	0	0	0	0
<b>Rape</b>	2022	0	0	0	0	0
	2021	2	2	0	0	0
	2020	2	2	0	0	0
<b>Fondling</b>	2022	1	1	0	0	0
	2021	0	0	0	0	0
	2020	0	0	0	0	0
<b>Statutory Rape</b>	2022	0	0	0	0	0
	2021	0	0	0	0	0
	2020	0	0	0	0	0
<b>Incest</b>	2022	0	0	0	0	0
	2021	0	0	0	0	0
	2020	0	0	0	0	0
<b>Robbery</b>	2022	0	0	0	0	0
	2021	0	0	0	0	0
	2020	0	0	0	0	0
<b>Aggravated Assault</b>	2022	1	1	0	0	0
	2021	0	0	0	0	0
	2020	0	0	0	0	0
<b>Burglary</b>	2022	0	0	0	0	0
	2021	0	0	0	0	0
	2020	0	0	0	0	0
<b>Motor Vehicle Theft</b>	2022	0	0	0	0	0
	2021	0	0	0	0	0
	2020	0	0	0	0	0
<b>Arson</b>	2022	0	0	0	0	0
	2021	0	0	0	0	0
	2020	0	0	0	0	0
<b>Arrests: Liquor Law Violations<sup>a</sup></b>	2022	0	0	0	0	0
	2021	2	2	0	0	0
	2020	0	0	0	0	0
<b>Arrests: Drug Law Violations<sup>a</sup></b>	2022	0	0	0	0	0
	2021	3	3	0	0	0
	2020	0	0	0	0	0
<b>Arrests: Weapons Violations<sup>a</sup></b>	2022	0	0	0	0	0
	2021	0	0	0	0	0
	2020	0	0	0	0	0
<b>Disciplinary Referrals: Liquor Law Violations</b>	2022	0	0	0	0	0
	2021	2	0	0	0	0
	2020	4	4	0	0	0
<b>Disciplinary Referrals: Drug Law Violations</b>	2022	1	0	0	0	0
	2020	0	0	0	0	0
	2020	0	0	0	0	0
<b>Disciplinary Referrals: Weapons Violations</b>	2022	0	0	0	0	0
	2021	0	0	0	0	0
	2020	0	0	0	0	0
<b>Hate Crimes<sup>b</sup></b>	2022	0	0	0	0	0
	2021	0	0	0	0	0
	2020	0	0	0	0	0
<b>Domestic Violence</b>	2022	1	1	0	0	0
	2021	0	0	0	0	0
	2020	0	0	0	0	0
<b>Dating Violence</b>	2022	0	0	0	0	0
	2021	0	0	0	0	0
	2020	0	0	0	0	0
<b>Stalking</b>	2022	2	2	0	0	0
	2021	1	0	0	0	0
	2020	1	0	0	0	0

\*On-campus residential facilities are a subset of total on-campus property.

<sup>a</sup>No hate crimes reported for 2020, 2021, or 2022. No unfounded crimes for 2020, 2021, or 2022.

## CHART II: CRIMES REPORTED TO UNIVERSITY OF PITTSBURGH AT GREENSBURG, CRIME STATISTICS, CRIMES REPORTED TO CAMPUS POLICE

CAMPUS: Greensburg	2022 FTE =1464.3		2021 FTE = 1452.9		2020 FTE = 1535.1	
	Actual Offenses	*Crime Rate	Actual Offenses	*Crime Rate	Actual Offenses	*Crime Rate
<b>PART I OFFENSES</b>						
<b>Criminal Homicide</b>	0	0.00	0	0.00	0	0.00
Murder and Nonnegligent Manslaughter	0	0.00	0	0.00	0	0.00
Manslaughter by Negligence	0	0.00	0	0.00	0	0.00
<b>Forcible Rape (d)</b>	0	0.00	2	137.66	0	0.00
Rape by Force	0	0.00	0	0.00	0	0.00
Assault to rape - Attempts	0	0.00	0	0.00	0	0.00
<b>Robbery</b>	0	0.00	0	0.00	0	0.00
Firearm	0	0.00	0	0.00	0	0.00
Knife or Cutting Instrument	0	0.00	0	0.00	0	0.00
Other Dangerous Weapon	0	0.00	0	0.00	0	0.00
Strong Arm (Hands, Fists, Feet, etc.)	0	0.00	0	0.00	0	0.00
Assault - Aggravated	0	0.00	0	0.00	0	0.00
Firearm	0	0.00	0	0.00	0	0.00
Knife or Cutting Instrument	0	0.00	0	0.00	0	0.00
Other Dangerous Weapon	0	0.00	0	0.00	0	0.00
Hands, Fists, Feet, etc.	1	68.29	0	0.00	0	0.00
<b>Burglary</b>	0	0.00	0	0.00	0	0.00
Forcible Entry	0	0.00	0	0.00	0	0.00
Unlawful Entry - No Force	0	0.00	0	0.00	0	0.00
Attempted Forcible Entry	0	0.00	0	0.00	0	0.00
<b>Larceny - Theft (Exc. Motor Vehicles)</b>	4	273.17	0	0.00	5	325.71
<b>Motor Vehicle Theft</b>	0	0.00	0	0.00	0	0.00
Autos	0	0.00	0	0.00	0	0.00
Trucks and Buses	0	0.00	0	0.00	0	0.00
Other Vehicles	0	0.00	0	0.00	0	0.00
<b>Arson</b>	0	0.00	0	0.00	0	0.00
<b>TOTAL PART I OFFENSES</b>	<b>5</b>	<b>341.46</b>	<b>2</b>	<b>137.66</b>	<b>5</b>	<b>325.71</b>
<b>PART II OFFENSES</b>						
<b>Assault - Nonaggravated e</b>	0	0.00	1	68.83	1	65.14
<b>Forgery and Counterfeiting</b>	0	0.00	0	0.00	0	0.00
<b>Fraud</b>	0	0.00	0	0.00	1	65.14
<b>Embezzlement</b>	0	0.00	0	0.00	0	0.00
<b>Stolen Property, Receiving, Possession, etc.</b>	0	0.00	0	0.00	0	0.00
<b>Vandalism</b>	2	136.58	0	0.00	0	0.00
<b>Weapons, Carrying, Possession, etc.</b>	0	0.00	0	0.00	0	0.00
<b>Prostitution and Commercialized Vice</b>	0	0.00	0	0.00	0	0.00
<b>Sex Offenses (Excluding Prostitution and Rape)(f)</b>	1	68.29	0	0.00	1	65.14
<b>Drug Abuse Violations</b>	0	0.00	0	0.00	0	0.00
<b>S</b> Opium - Cocaine	0	0.00	0	0.00	0	0.00
<b>A</b> Marijuana	0	0.00	0	0.00	0	0.00
<b>L</b> Synthetic	0	0.00	0	0.00	0	0.00
<b>E</b> Other	0	0.00	0	0.00	0	0.00
<b>P</b> Opium-Cocaine	0	0.00	0	0.00	0	0.00
<b>O</b> Marijuana	0	0.00	2	137.66	0	0.00
<b>S</b> Synthetic	0	0.00	0	0.00	0	0.00
<b>S</b> Other	0	0.00	0	0.00	0	0.00
<b>Gambling</b>	0	0.00	0	0.00	0	0.00
Bookmaking	0	0.00	0	0.00	0	0.00
Numbers, etc.	0	0.00	0	0.00	0	0.00
<b>Offenses Against Family and Children</b>	0	0.00	0	0.00	0	0.00
<b>Driving Under the Influence</b>	0	0.00	0	0.00	0	0.00
<b>Liquor Laws</b>	0	0.00	1	68.83	1	65.14
<b>Drunkenness</b>	0	0.00	0	0.00	0	0.00
<b>Disorderly Conduct</b>	5	341.46	8	550.62	2	130.28
<b>Vagrancy</b>	0	0.00	0	0.00	0	0.00
<b>All Other Offenses (excluding Traffic) (g)</b>	0	0.00	0	0.00	1	65.14
<b>TOTAL PART II OFFENSES</b>	<b>8</b>	<b>546.34</b>	<b>12</b>	<b>825.93</b>	<b>7</b>	<b>456.00</b>
<b>TOTAL PART I AND PART II OFFENSES</b>	<b>13</b>	<b>887.80</b>	<b>14</b>	<b>963.59</b>	<b>12</b>	<b>781.71</b>

\*Please note: The crime rate is based on the actual number of full-time equivalent (FTE) students and employees, which is calculated according to a state-mandated formula. The index in the table above is based on incidents reported per 100,000 FTEs.

# POLICIES ON ALCOHOL AND DRUGS

## ENFORCEMENT OF STATE, LOCAL, AND FEDERAL LAWS

The University of Pittsburgh at Greensburg enforces all state laws regarding the possession, use, and sale of alcoholic beverages, including those prohibiting underage drinking.

- The University of Pittsburgh at Greensburg permits the use and possession of alcohol, by students who are of legal drinking age, with the following residence hall restrictions:
  - a. Amount of alcohol is limited to 144 ounces of beer/ malt beverage, 1 pint of liquor, or 750 ml of wine per resident of a room.
  - b. Possession of alcohol is prohibited in common areas.
  - c. Drinking games and devices used to promote mass consumption (e.g. kegs) are not permitted.
  - d. Alcohol may only be consumed inside of a room of a resident who is over 21 years of age.
- Alcohol may be consumed by persons of legal drinking age at a University-sponsored event provided:
  - a. They have received permission from the president of the Pitt-Greensburg campus.
  - b. There is an event host supervisor.
  - c. There is strict compliance with state laws regarding alcohol.

## THE UNIVERSITY ENFORCES ALL STATE AND FEDERAL LAWS CONCERNING ILLEGAL DRUGS

Anyone who is apprehended by the Pitt police in possession of, using, or selling illegal drugs is subject to arrest. If a University student commits the offense, the Pitt-Greensburg police will also refer the individual to the Office of Student Services judicial coordinator, where the student could face sanctions up to and including dismissal from the University.

## UNIVERSITY POLICIES REGARDING DRUGS AND ALCOHOL

Pitt-Greensburg complies with the Drug Free Schools and Communities Act and the Drug Free Workplace Act (DFSCA). In compliance with the DFSCA, the University distributes an annual notification containing information regarding local, state, and federal laws, as well as University policies related to the possession, use, and/or sale of alcoholic beverages and/or illegal drugs.

This notice also includes information about the dangers of drug and alcohol abuse and available alcohol and drug counseling, rehabilitation and assistance available to students, staff and faculty. The full Drug-Free Schools and Communities Act annual notifications, including links to university policies concerning drug and alcohol use, can be found online. The student version can be found at [https://www.greensburg.pitt.edu/sites/default/files/drug-free\\_schools\\_0.pdf](https://www.greensburg.pitt.edu/sites/default/files/drug-free_schools_0.pdf)

the employee version can be found at <https://www.hr.pitt.edu/current-employees/employee-labor-relations/workplace-postings>.

## DRUG AND ALCOHOL EDUCATION PROGRAMS

All new students receive training in an online program called EverFi. This program is designed to assist students in making healthy decisions regarding alcohol use in college.

The Office of Student Services provides a number of educational drug and alcohol abuse programs during the academic year. Personal counseling in addition to Personal Responsibility Initiated through Drug Education (PRIDE) programs are available to students. Students found in violation of drug and alcohol laws are required to undergo a one-on-one counseling session as part of the PRIDE policy.



The Office of Student Services, the Pitt-Greensburg police, and the Office of Housing and Residence Life provide information to students regarding information and options should they observe an intoxicated individual who may be at risk.



## ASSISTANCE WITH ALCOHOL OR SUBSTANCE ABUSE

**Q** What are some other resources I can access for help with alcohol or substance abuse?

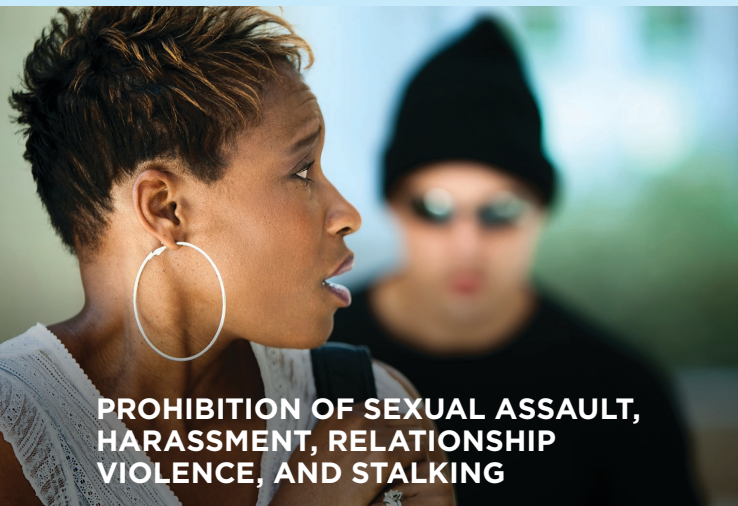
**A** Students seeking information or requiring assistance with drug or alcohol abuse issues are encouraged to contact the Counseling Center at 724-836-9870 or visit the counselor at 219 Chambers Hall. The counselor can refer students to a number of drug and alcohol abuse community support centers in the area.



## TIP!

Several self-help support groups, including Alcoholics Anonymous, also meet on campus. Mental health professionals and a certified drug and alcohol counselor are also available at the Counseling Center.

# SEXUAL ASSAULT AND HARASSMENT, DATING AND DOMESTIC VIOLENCE, AND STALKING



## PROHIBITION OF SEXUAL ASSAULT, HARASSMENT, RELATIONSHIP VIOLENCE, AND STALKING

The University of Pittsburgh values the safety and health of all members of the Pitt community and seeks to foster an environment in which its students and employees treat other persons with respect, civility, and dignity. Any behavior that involves sexual assault or harassment, relationship violence, or stalking of another person is prohibited.

Such behavior, if substantiated, may result in criminal charges if reported to the Pitt-Greensburg police department and/or University disciplinary action if the Title IX liaison investigates a complaint or referral. The University will use these processes to investigate and resolve reports of sexual assault or harassment, relationship violence, and stalking. In cases involving sexual violence, the University understands that victims oftentimes seek confidentiality and will attempt to honor such requests in most cases. However, the University will weigh such a request for confidentiality against any factors that may have a negative impact on the campus community, such as the use of a weapon or multiple alleged victims.

Accused students or employees should know that the initiation of any University proceedings does not preclude the possibility of criminal charges. Indeed, parallel University and criminal proceedings are not uncommon.

In addition to using these processes, the University will continue to engage in prevention programs and training for students, faculty, and staff members in an effort to prevent sexual assault and harassment, relationship violence, and stalking. Pitt-Greensburg's counseling office provides counseling to victims of sexual assault, assists victims in obtaining medical care, and offers support in all aspects of the recovery process.

## WHAT IS CONSENT?

Consent is an informed, affirmative decision made freely and actively by all parties to engage in mutually acceptable sexual activity. Consent is given by clear words or actions and may not be inferred from silence, passivity, or lack of resistance alone. Existence of a current or previous dating, marital, and/or sexual relationship is not sufficient to constitute consent to additional sexual activity. Consent to one type of sexual activity does not imply consent to other types of sexual activity.

Someone who is unconscious, asleep, or otherwise mentally or physically incapacitated, whether due to alcohol, drugs, or some other condition, cannot give consent. Consent cannot be obtained by force, intimidation, threat, coercion, isolation, or confinement. Agreement obtained under such conditions does not constitute consent.

For definitions of sexual assault, relationship violence, and stalking, see page 16.

## CONSENT IN REFERENCE TO SEXUAL ACTIVITY UNDER THE PENNSYLVANIA CRIMES CODE

Pennsylvania does not specifically define "consent." However, a person commits a felony of the first degree when the person engages in sexual intercourse with a complainant:

- (1) By forcible compulsion;
- (2) By threat of forcible compulsion that would prevent resistance by a person of reasonable resolution;
- (3) Who is unconscious or where the person knows that the complainant is unaware that the sexual intercourse is occurring;
- (4) Where the person has substantially impaired the complainant's power to appraise or control his or her conduct by administering or employing, without the knowledge of the complainant, drugs, intoxicants or other means for the purpose of preventing resistance; or
- (5) Who suffers from a mental disability which renders the complainant incapable of consent. 18 Pa.C.S.A. § 3121.

**"Forcible compulsion"** is defined as "compulsion by use of physical intellectual, moral, emotional or psychological force, either express implied. The term includes, but is not limited to, compulsion resulting in another person's death, whether the death occurred before, during or after sexual intercourse." 18 Pa.C.S.A. § 3101.

Further, resistance is not required. The alleged victim need not resist the actor in prosecutions under this chapter: Provided, however, that nothing in this section shall be construed to prohibit a defendant from introducing evidence that the alleged victim consented to the conduct in question. 18 Pa.C.S.A. § 3107

<https://rainn.org/laws-your-state-pennsylvania>

# SEXUAL ASSAULT AND HARASSMENT, DATING AND DOMESTIC VIOLENCE, AND STALKING continued

## PREVENTION AND AWARENESS PROGRAMS

The University has a comprehensive array of prevention and educational programs aimed at ending sexual assaults and harassment, relationship violence, and stalking that include the following:

- **Off-campus Community Resources:** Pitt-Greensburg works with the Blackburn Center in supplementing existing University programs and trainings to support improved response to college-aged victims and ensure a climate of accountability for perpetrators of sexual assault crimes. Personnel from the Blackburn Center are available to provide training to students, staff, and faculty members.
- **University Police Seminars:** Members of the Pitt-Greensburg police are trained in Sexual Harassment, Assault, and Rape Prevention (SHARP), and present programs to student groups upon request. At least one SHARP program is provided once per term.
- **Awareness Campaign:** Campus-wide sexual assault and consent awareness campaigns, featuring videos and creative print advertising, are used throughout the year to educate students about the issues.
- **Bystander Intervention Training:** Student Services personnel are trained in Bystander Intervention Training. Bystander Intervention Training also plays an important role in helping to prevent sexual assaults and harassment. Some examples include:
  - speaking up when someone discusses plans to take sexual advantage of another person;
  - confronting people who seclude, hit on, try to make out with, or have sex with people who are incapacitated;
  - calling police when a person is yelling at another and it is not safe for you to interrupt;
  - refusing to leave the area and calling police if a person is trying to get you to leave so they can take advantage of another; and
  - ensuring friends who are incapacitated do not leave the area with someone unknown.
- **New Students Training:** The Pitt-Greensburg Counseling Center provides sexual assault prevention education and training on available resources to all new students, incoming freshmen, and transfer students. A component of that training addresses issues involving consent and respect. Specific sexual assault prevention programming is provided at freshman move-in.

For additional information and resources, visit the Office of Sexual Harassment and Assault Response and Education website at [www.greensburg.pitt.edu/share](http://www.greensburg.pitt.edu/share).

## WHAT TO DO IF YOU ARE SEXUALLY ASSAULTED

**Q** What should I do if I am sexually assaulted?

**A** Many times, victims of sexual assault feel traumatized or blame themselves and are reluctant to seek help and proper medical care. If an individual has been the victim of sexual assault, dating violence, domestic violence, and/or stalking, or think they may have been, there are several options for reporting the incident (see below) and for obtaining the information, assistance, and support needed for all aspects of recovery, both emotional and physical.



## REPORTING OPTIONS

Several options are available for you to pursue if you want to report sexual violence.

- You may file a complaint with the University's Title IX Liaison, housed in the Pitt-Greensburg Office of Human Resources in Lynch Hall. This office provides resources, offers interim measures and investigates complaints against faculty, students, and staff members (**724-836-9902**). The Title IX Liaison also can be reached via e-mail at [amp8@pitt.edu](mailto:amp8@pitt.edu).
- You may file a criminal complaint by contacting the Pitt-Greensburg police (**724-836-9865**) or Westmoreland County Emergency Services (**911**).
- You may submit a "Silent Witness Form" on the Greensburg campus police website, however, this option greatly limits the University's ability to respond to and investigate the report.

## PRESERVING PHYSICAL EVIDENCE

In the aftermath of a sexual trauma, although it may not be foremost on your mind, the preservation of evidence is strongly encouraged. Even if you do not think you want to pursue a criminal or civil proceeding, preserving evidence keeps your options open in case you change your mind. To preserve evidence, do not shower, douche, or change clothes or bedding before you seek medical attention. Also, if oral contact took place, do not brush teeth, smoke, or eat. Optimally, evidence collection should occur within 72 hours of the assault. The local medical facility is as follows:

- **Excelsa Westmoreland Hospital**  
532 West Pittsburgh Street  
Greensburg, PA 15601



# SEXUAL ASSAULT AND HARASSMENT, DATING AND DOMESTIC VIOLENCE, AND STALKING continued

Hospital emergency rooms are best equipped to collect physical evidence of a sexual assault. Your best source of immediate medical help is the nearest hospital emergency room. All hospitals are required by law to report to the police any injury that is the result of a crime. This does not obligate you to file formal charges. Completing a forensic exam does not require a victim to talk to police or prosecute the offender.

## COUNSELING, MENTAL HEALTH, AND STUDENT SERVICES FOR SURVIVORS OF A SEX OFFENSE, BOTH ON CAMPUS AND IN THE COMMUNITY

It is essential to provide someone who has been a victim of a sex offense with counseling and support throughout the medical, judicial, and recovery process so that the victim becomes an empowered survivor.

At the survivor's request, all University resource centers will contact any authorities, including the police authorities, parents, friends, or hospitals.

Nonidentifying information regarding the sex offense will be included in the annual statistical report in order to provide an accurate representation of crime on campus and to help prevent further crimes of this nature.

Pitt-Greensburg's Counseling Center (724-836-9870) is available to intervene in a crisis situation and provide survivors with information about available options. These options include medical treatment, psychological counseling, University disciplinary action, and legal prosecution.

Assistance is provided to help the victim through the common reactions to an assault and to provide effective coping strategies. All of these services are confidential.

University of Pittsburgh at Greensburg students who are assaulted have a number of courses of action and resources available to them. Seeking assistance from any of these sources does not obligate survivors to file a report or press charges against the assailant.

### Greensburg campus resources that are available to survivors of sexual assault include:

Health Center 216 Chambers Hall 724-836-9947	Greensburg Campus Police Department 724-836-9865
Counseling Center 217 Chambers Hall 724-836-9870	Office of Student Services Assistant Dean of Student Services 219F Chambers Hall 724-836-9954
Title IX Liaison 108 Lynch Hall 724-836-9902 amp8@pitt.edu	

Judicial Coordinator  
219 Chambers Hall  
724-836-9954

Director of Housing and  
Residence Life  
219C Chambers Hall  
724-836-9953

Assistant Director of Housing  
and Residence Life  
213 Chambers Hall  
724-836-7470

Resident Director of Housing  
and Residence Life  
Village Hall  
724-836-7606

## Off-campus Community Resources

Community rape crisis services are provided by the Blackburn Center. The 24-hour emergency hotline number is **724-836-1122**.

This organization provides information and confidential counseling to sex offense survivors, as well as medical and legal accompaniment. Additional services include counseling for survivors of rape, incest, and other forms of sex offense.

### Community resources available to survivors of sexual assault include:

Blackburn Center  
724-836-1122

Westmoreland County  
District Attorney  
724-830-3949

Excelsa Westmoreland  
Hospital Emergency Room  
724-832-4355

Crime Victim  
Compensation Office  
1-800-233-2339

Pennsylvania State Police  
724-832-3288

Victim Witness Services  
724-830-3271

## ADDITIONAL RESOURCES

Pitt-Greensburg students who reside on campus can contact their community assistant, resident director, or other residence life staff member for support (available 24 hours a day).

Any member of the University community also may contact the Title IX liaison at **724-836-9902** or **amp8@pitt.edu** to report sexual misconduct or seek resources.

## INFORMATION ON RISK REDUCTION

No victim is ever to blame for being assaulted or abused. Below are some warning signs of potential abusive behavior:

- Being isolated from friends and family
- Watching what you say to avoid a "blow-up"
- Hiding bruises or injuries from family and friends
- Being afraid of your partner
- Being forced to do things that you don't want to do
- Having your partner monitor where you go, what you do, and who you meet

## SEXUAL ASSAULT AND HARASSMENT, DATING AND DOMESTIC VIOLENCE, AND STALKING continued

### IMMEDIATELY AFTER AN INCIDENT

**Physical Safety:** Your immediate safety is the top priority. As quickly as possible, find a safe place away from the perpetrator or any other potential danger.

- Seek medical attention as soon as possible. You are encouraged to seek immediate medical attention for your own physical health and to preserve all physical evidence. You can receive treatment at any medical facility; hospital emergency departments are in the best position to treat you and collect physical evidence.
- Contact the police: You are strongly encouraged to call the Pitt-Greensburg police department (724-836-9865) or Westmoreland County Emergency Services (911) for immediate response and support.
- Contact the Title IX liaison at 724-836-9902 will respond throughout the day, evenings, weekends. The Title IX liaison will advise victims of reporting options, can guide students through the process of receiving a medical exam, and will assist victims in notifying campus or local police authorities if

### SEXUAL ASSAULT INFORMATION

**Q** Does contacting the police mean I have to press charges?

**A** No. You do not have to press charges if you call the police. However, if you allege you were assaulted and the sexual assault occurred on campus, the Pitt-Greensburg police will initiate an investigation. They will also report any Title IX incidents to the Title IX Liaison.

**Q** If I report a sexual assault, will my name become public? What happens to the information?

**A** Security personnel will file an anonymous record of any on-campus assault among Pitt-Greensburg's crime statistics in order to give an accurate representation of crime on campus and to help prevent further crimes of this nature. In general, campus and Westmoreland County's newspapers and other media outlets do not reveal names of victims of sexual assault.

**Q** Do I have to get medical attention?

**A** Although you are not required to seek medical care, it is highly encouraged. Taking care of your physical and medical state is an important role in the healing process. You may have internal or external injuries as a result of an assault that require medical care. Additionally, you may want to explore options for preventing sexually transmitted infections and/or pregnancy.

## DISCIPLINARY PROCESS FOR SEXUAL ASSAULT, RELATIONSHIP VIOLENCE, AND STALKING

### JURISDICTION

The University of Pittsburgh has the authority to take disciplinary action for conduct occurring on or off campus when the conduct, among other things, affects the educational and work environment. University officials will provide a prompt, fair, and impartial investigation and resolution.

### STANDARD OF EVIDENCE

All complaints filed with the Office of Civil Rights and Title IX will be judged using the preponderance of the evidence standard, which means, it is more likely than not that University policy has been violated.

### PROCESS DETERMINATION

When any report alleging discrimination, sexual misconduct, or sexual harassment is received by the Office of Civil Rights and Title IX, the report will be reviewed by the Title IX Coordinator and a determination will be made as to whether the allegations, if true, constitute Sexual Harassment under the University's Title IX Policy (CS 27) or if the allegations constitute any other form of sexual misconduct or discrimination under one or more separate University policies (including University Policy CS 20, Sexual Misconduct and University Policy CS 07, Nondiscrimination, Equal Opportunity, and Affirmative Action). If it is determined that the report involves a potential violation of University policy, the process of reviewing, investigating, and adjudicating the allegations will proceed in accordance with the appropriate University policy and procedure.

The University may also proceed with an investigation and resolution of any reported acts of sexual harassment, sexual assault, relationship (dating and domestic) violence, or stalking if the University determines that such an investigation and resolution are necessary to ensure the safety and well-being of University community members. In cases in which the Respondent's conduct may pose a threat to the University community, the University may impose an emergency removal that occurs immediately and that lasts until the matter is resolved.

In addition, the Respondent(s) may face criminal charges through a separate criminal process, if so initiated by the authorities.

### SEEKING PROTECTIVE MEASURES

Depending on the circumstances, you may have the option, among other remedies, to obtain no-contact orders, seek room or course changes, file an applicable University complaint, and pursue criminal complaints. For more information and assistance, you can contact the Pitt-Greensburg Police (724-836-9865); the Greensburg Title IX (724-836-9902); the Office of Student Conduct (724-836-9954); and/or Pitt's Office of Sexual Harassment and Assault Response and Education (412-648-7930).

The University's full policies and procedures regarding reports of sexual harassment, dating violence, domestic violence, sexual assault and stalking can be found at the following links:

[Sexual Misconduct Policy \(CS 20\)](#)

<https://www.policy.pitt.edu/cs-20-sexual-misconduct-formerly-06-05-01>

[Title IX Policy \(CS 27\)](#)

<https://www.policy.pitt.edu/cs-27-title-ix-policy>

## Supportive Measures, Accommodations, and Resource Assistance for Complainants and Respondents

Upon receipt of a report of sexual harassment, dating violence, domestic violence, sexual assault, or stalking, whether or not the Complainant decides to move forward with filing a Formal Complaint, the Office of Civil Rights and Title IX shall offer to the Complainant supportive measures and facilitate the implementation of such supportive measures to protect the safety and well-being of the Complainant. If a formal complaint is filed, supportive measures will also be made available as appropriate to any involved party. The University will maintain as confidential any supportive measures provided to the parties, to the extent that maintaining such confidentiality would not impair the University's ability to provide the supportive measures. Such measures or accommodations may include:

- Issuing a No Contact Order
- Changes in University-related class or work schedules or job assignments
- Changes in University-owned housing
- Interim University housing suspension
- Interim suspension
- Interim separation
- Restricting a person's access to certain University facilities or activities pending resolution of a matter
- Assistance with connecting to the University's SafeRider program
- Academic accommodations
- Assistance with contacting the appropriate police department
- Access to counseling and mental health services
- Access to and assistance with obtaining necessary medical services
- Assistance in contacting community resources such as Pittsburgh Action Against Rape or other support services
- Guidance and support with filing a report through the Office of Civil Rights and Title IX and/or through the criminal justice process
- Any other interim measure or accommodation necessary and appropriate to facilitate the complainant's or respondent's access to educational opportunities.

## Process for Adjudicating Title IX Policy Complaints (University Policy CS 27)

Sexual Harassment is defined as conduct on the basis of sex occurring in the United States and occurring in or related to a University Education Program or Activity that satisfies one or more of the following: (1) An employee of the University conditioning the provision of an aid, benefit, or service of the University on an individual's participation in unwelcome sexual conduct; (2) Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the University's Education Program or Activity; or (3) Sexual assault, dating violence, domestic violence, or stalking (as these terms are defined in Policy CS 27).

Please Note: Other forms of sexual harassment and sexual misconduct that are not otherwise included in this definition are still considered misconduct in violation of University policy under Policy CS 20 (formerly 06-05-01).

## INITIAL RESPONSE TO A FORMAL COMPLAINT

The University intends to resolve Formal Complaints of Sexual Harassment in a reasonably prompt manner, though delays in the process may arise from time to time. When a Formal Complaint is filed, the University will examine, adjudicate, and/or resolve the matter consistent with Policy and Procedure CS 27.

## NOTICE OF FORMAL COMPLAINT

Upon receipt of a Formal Complaint alleging Sexual Misconduct, the Greensburg Title IX Office will provide written notice to any known Complainant(s) and Respondent(s) outlining the following:

- Policy CS 27 and Procedure CS 27
- The allegations potentially constituting a violation of Policy CS 27, including identification of Complainant(s) and Respondent(s), the conduct allegedly constituting Sexual Harassment, and the date and location of the alleged incident, if known.
- The standard of evidence being the preponderance standard, as well as a statement the Respondent is presumed not responsible (but that this presumption does not imply that the allegations did not occur or that a Respondent is truthful or that a Complainant is lying).
- The right of both parties to have an Advisor of choice.
- The right of both parties to review evidence consistent with this Procedure.
- The relevant section of the Code of Conduct and/or University policies and guidelines related to knowingly making false statements or knowingly submitting false information.



The written notice shall be provided to Respondent and Complainant at least five (5) business days prior to any initial interview conducted by an investigator related to the Formal Complaint for parties to have sufficient time to prepare for the initial interview.

In addition to the notice of Formal Complaint, all applicable parties shall receive notices of any additional allegations discovered and/or investigated in the course of the investigation of the Formal Complaint, as well as the date, time, location, participants, and purposes of any live hearing or other proceeding at which the party is expected or permitted to attend.

## EMERGENCY REMOVAL

Under extraordinary circumstances, the University may remove a Respondent prior to adjudication of any Formal Complaint under this Policy if, after undertaking an individualized safety and risk analysis, the University determines that the Respondent prior

to adjudication of any Formal Complaint under this Policy if, after undertaking an individualized safety and risk analysis, the University determines that the Respondent poses an immediate threat to the physical health or safety of any individual arising from the allegations of Sexual Harassment. When issuing an emergency removal, the University will provide the Respondent with notice and an opportunity to challenge the decision immediately following the removal.

## INITIAL INQUIRY

Upon receipt of a Formal Complaint alleging Sexual Misconduct, the Greensburg Title IX Office will conduct an initial inquiry, as discussed in Policy CS 27. If the Formal Complaint contains allegations that constitute Sexual Harassment, those allegations will be resolved consistent with Policy CS 27 and Procedure CS 27. It should be noted that an investigation may reveal facts or circumstances not otherwise known at the time of the initial report or of filing of the Formal Complaint. If any facts or circumstances relevant to the evaluation of the Formal Complaint are discovered as the matter proceeds, it may be necessary for the Office of Civil Rights and Title IX to reevaluate which University policy is appropriate and applicable to the matter. To the extent a matter is determined to fall under a different policy than that which was originally believed to be applicable, the parties and other additional individuals, as appropriate, will be notified and the matter will proceed under the University procedure corresponding with the appropriate University policy in accordance with that evaluation.

## DISMISSAL OF FORMAL COMPLAINT

If a Formal Complaint contains allegations that do not constitute Sexual Harassment as defined in Policy CS 27 or otherwise does not meet the requirements of Policy CS 27, the Formal Complaint or individual allegations therein will be “dismissed” under this Policy. A Formal Complaint or individual allegations therein may be “dismissed” under this Policy for reasons including, but not necessarily limited to the following:

- if the conduct alleged does not constitute Sexual Harassment;
- if the conduct alleged was not within or otherwise related to a University Education Program or Activity;
- if the conduct alleged did not occur against a person in the United States; or
- if the Complainant notifies the Title IX Coordinator in writing that the Complainant wishes to withdraw the Formal Complaint or allegation(s) therein.

If a Formal Complaint or individual allegations therein are “dismissed,” the allegation will still be examined to determine whether it is appropriate to adjudicate under a separate University policy (including University Policy CS 20 (formerly 06-05-01) Sexual Misconduct and University Policy CS 07 (formerly 07-01-03), Nondiscrimination, Equal Opportunity, and Affirmative Action).

## APPEALING DISMISSAL OF FORMAL COMPLAINT

When a Formal Complaint is “dismissed” under this Policy, the University will notify the parties in writing and will provide the

reasons for the “dismissal.” Within ten (10) business days upon being provided written notice for the “dismissal”, either the Complainant or the Respondent can appeal the “dismissal” on any of the following bases:

- (1) Procedural irregularity that affected the outcome of the matter;
- (2) New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter; or
- (3) The Title IX Coordinator, investigator, or Decision-Maker had a conflict of interest or bias for or against Complainants or Respondents generally or the individual Complainant or Respondent that affected the outcome of the matter.

The appeal of a dismissal of a Formal Complaint or allegations therein will be reviewed by an individual designated by the Title IX Coordinator who is appropriately trained and who was not involved in the original determination leading to the dismissal of the Formal Complaint or allegations therein. If the appealing party cites any conflict of interest or bias on the part of the Title IX Coordinator as a basis for the appeal, the Vice Chancellor for Equity, Diversity and Inclusion (VC-ODI) shall be responsible for designating the individual who shall review the appeal.

## INFORMAL RESOLUTION

At the election and agreement of the Complainant(s) and Respondent(s), the University will facilitate an Informal Resolution of the Formal Complaint unless otherwise prohibited (i.e. when the Complainant is a University Student and the Respondent is a University employee). This process can be pursued at any time prior to a determination of responsibility of the Formal Complaint. Informal Resolutions will be appropriate processes crafted by the parties in consultation with the Office of Civil Rights and Title IX. Once the parties agree upon using the Informal Resolution process, the parties will receive notice of the process agreed upon and both Complainant and Respondent will sign and submit a consent form to proceed through the Informal Resolution process. Once the signed consent forms are submitted, the parties must continue with the Informal Resolution process until the matter is resolved, and the parties will not be able to withdraw or alter the terms of the agreed upon Informal Resolution process (parties can, however, withdraw from the Informal Resolution Process at any time prior to agreeing to the Final Informal Resolution and resume the Formal Grievance Process as outlined herein). Parties will not have any opportunity to appeal any result of an Informal Resolution.

## FORMAL GRIEVANCE PROCESS

### i. Investigation

An assigned investigator shall gather evidence and witness statements related to the allegations in the Formal Complaint. The assigned investigator shall not be the Title IX Coordinator. The investigation will involve the collection and review of relevant evidence, including documents, electronic data, tangible objects, and/or any other material pertinent to the allegations. All available evidence shall be identified and documented. Where possible, all available evidence shall be collected and maintained in electronic format. Both

Coordinator, the Decision-Maker, or the Appellate Decision-Maker.

The investigation will involve the collection and review of relevant evidence, including documents, electronic data, tangible objects, and/or any other material pertinent to the allegations. All available evidence shall be identified and documented. Where possible, all available evidence shall be collected and maintained in electronic format. Both Complainant and Respondent will have an equal opportunity to present evidence to the investigator.

The investigation will involve the identification and interviewing of witnesses with relevant information. Both Complainant and Respondent will have an equal opportunity to suggest witnesses to be interviewed. Neither the investigator nor the Decision-Maker may access, consider, disclose, or otherwise use a party's records that are made or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional acting in the professional's or paraprofessional's capacity, or assisting in that capacity, and which are made and maintained in connection with the provision of treatment to the party, unless the applicable party provides voluntary, written consent to do so for the purposes of a grievance process.

The Complainant and Respondent are permitted to bring one Advisor of their choice and one Support Person of their choice to any/all meetings with the investigator. Neither Advisors nor Support Persons are permitted to participate in any meetings with the investigator, but they can be present for the counsel and support of the party.

## **ii. Review of Evidence**

Prior to the completion of the investigative report, the investigator shall provide both Complainant and Respondent with an equal opportunity to inspect and review any evidence that is directly related to the allegations in the Formal Complaint that is obtained as part of the investigations (including witness summaries), regardless of whether that evidence is deemed relevant by the investigator. Parties will be permitted to submit to the investigator a written response to the evidence for the investigator to consider. This written response is due ten (10) business days from the date upon which the parties were provided access to the evidence referenced above.

## **iii. Investigative Report**

At the conclusion of the investigation and, after reviewing the written submission of the parties (if any), the investigator shall prepare an investigative report. The report shall fairly summarize the allegations and all relevant evidence. The report shall also include a description of the procedural steps taken during the investigation, including notifications sent to parties, interviews, site visits, and methods used to gather evidence. Once complete, the investigative summary will be provided to the Decision-Maker as well as both the Complainant and the Respondent (and their Advisors of choice). Parties will be permitted to submit to the Decision-Maker a written response to the investigative summary. This written response is due ten (10) business days after the date upon which the parties were provided the investigative

summary. The hearing shall take place no sooner than one (1) business day after the written responses to the investigative summary are due to the Decision-Maker.

## **iv. Hearing**

A live hearing will take place related to the allegations of Sexual Harassment. The live hearing shall follow procedures and rules of decorum outlined by the Office of Civil Rights and Title IX and provided to the parties and their Advisors prior to the hearing.

The hearing may be conducted in-person or, at the election of either party or the discretion of the University, virtually, so long as both parties and the Decision-Maker can, at all times, see the witness and/or individual speaking. The only individuals permitted to attend the live hearing are the Complaint(s), Respondent(s), the parties' respective Advisors, witnesses, the Decision-Maker, any other person required by the University to conduct the hearing, and any other person required by law. A recording (either audio or audio-video) or a transcript of any live hearing will be made available to the parties for review.

The hearing is overseen by the Decision-Maker, who will make a determination as to whether the Respondent is responsible for violating Policy CS 27. The Decision-Maker shall not be the Title IX Coordinator, the investigator or the Appellate Decision-Maker.

For purposes of the hearing, parties can bring an Advisor of their choosing. If a party declines to select an Advisor, the University will assign one for the hearing. At the hearing, parties, through their Advisors, will have the opportunity to cross-examine all witnesses and the other party. Note: direct cross-examination conducted by a party is not permitted; all cross-examination must be conducted by Advisors. If a party or witness fails to participate in the hearing or otherwise does not make themselves available for cross-examination, the Decision-Maker is not permitted to consider any statement made by that party or witness (whether at the hearing or during the prior investigation) in reaching a determination. The Decision-Maker cannot draw any inference regarding the responsibility of the Respondent based solely on a party's or witness's absence from the hearing or refusal to answer cross-examination or other questions.

Only relevant questions may be asked of a party or witness. Questions and evidence about the Complainant's sexual predisposition or prior sexual behavior are not relevant unless such questions and evidence are offered to prove someone other than the Respondent committed the conduct alleged in the Formal Complaint, or if the questions and evidence concern specific incidents of the Complainant's prior sexual behavior with respect to the Respondent and are offered to prove consent. Questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege are prohibited unless the person holding such privilege has waived the privilege. To the extent the Decision-Maker prohibits any questions as being irrelevant, the Decision-Maker must explain their rationale.

## **v. Determination of Responsibility**

After the hearing is complete, the Decision-Maker will decide, after fairly considering all relevant evidence they are permitted to consider in accordance with this Procedure, by a preponderance of the evidence, the outcome of each allegation in the Formal Complaint concerning whether the Respondent has violated Policy CS 27. The Decision-Maker shall issue a decision on the allegations contained in the Formal Complaint in the form of a written determination of responsibility. The written determination shall include:

- (1) Identification of the allegations potentially constituting Sexual Harassment
- (2) A description of the procedural steps taken from the receipt of the Formal Complaint through the determination, including any notifications to the parties, interviews with parties and witnesses, site visits, methods used to gather other evidence, and hearings held;
- (3) Findings of fact supporting the determination;
- (4) Conclusions regarding the application of Policy CS 27 to the facts;
- (5) A statement of, and rationale for, the result as to each allegation, including a determination regarding responsibility, any disciplinary sanctions the recipient imposes on the Respondent, and whether remedies designed to restore or preserve the Complainant's equal access to University's Education Program or Activity will be provided; and
- (6) The appeal process.

The written determination of responsibility shall be provided to both the Complainant and Respondent on the same day. The determination of responsibility becomes final either on the date that the written determination regarding the appeal, if any, is provided to the parties, or if an appeal is not filed, the date on which an appeal would no longer be considered timely.

## **vi. Sanctions**

If the Decision-Maker determines, by a preponderance of the evidence, that Policy CS 27 was violated, the written determination of responsibility containing all information listed in section III(E)(v) above other than the sanction(s) shall be submitted to the appropriate chair, dean, director, supervisor, responsibility center head, or designee to make a determination regarding the appropriate sanction(s). The appropriate chair, dean, director, supervisor, responsibility center head, or designee will then provide the sanctions determination to the Decision-Maker, who will incorporate the sanctions into the written determination of responsibility before distributing the same to the parties. Sanctions will not be imposed until the grievance process is complete, including, as applicable, until the time for an appeal of the outcome runs out or until a determination is made regarding any such appeal.

Student sanctions for violating the University's Title IX Policy may include the following: disciplinary reprimand, disciplinary probation, disciplinary suspension, disciplinary dismissal, housing probation, housing suspension, housing dismissal, a permanent no-contact-order, permanent restrictions from all or part of campus (Persona Non Grata status) for a portion of or all campus locations, counseling assessment, mandatory trainings or online educational modules, and meeting with Office of Civil Rights and Title IX personnel.

Employees sanctions for violating the University's Title IX Policy may include the following: permanent no-contact orders, mandatory training, suspension of employment, employment reassignment, restrictions from all or part of campus (Persona Non Grata), termination from the University.

## **vii. Appeals**

After the written determination of responsibility is provided to the parties, either the Complainant or Respondent can appeal the determination. Appeals will not involve a full rehearing or a redetermination of the facts of the matter, but will review only whether the decision erred in one of four (4) limited grounds on which an appeal may be filed (collectively referred to as the "Scope of Review"), which are as follows:

- (1) Procedural irregularity that affected the outcome of the matter;
- (2) New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter;
- (3) The Title IX Coordinator, investigator, or Decision-Maker had a conflict of interest or bias for or against Complainants or Respondents generally or the individual Complainant or Respondent that affected the outcome of the matter; or
- (4) The sanction(s) are substantially disproportionate to the severity of the violation.

The Complainant and Respondent shall have ten (10) business days from the receipt of the written determination of responsibility to file a petition for appeal, including a written statement in support of or challenging the outcome by citing to one or more of the specific bases for appeal as the Scope of Review. The appeal petition must include a thorough statement and all facts or evidence which support the appeal. To the extent either party bases all or part of any appeal on an alleged error or conflict of interest on the part of the Office of Civil Rights and Title IX or any other individual involved with the grievance process, the Office of Civil Rights and Title IX shall have the opportunity to respond to the writing within ten (10) business days of being provided with the appeal petition(s).

A panel of three (3) members of the University Review Board ("URB") shall act as the Appellate Decision-Makers.

One of the members of the URB shall be deemed the URB Moderator. None of the Appellate Decision-Makers shall be University students, the Title IX Coordinator, the investigator, or the Decision-Maker from the original hearing.

Upon receipt of an appeal petition, the URB shall first determine whether the appeal properly falls within the Scope of Review. If the URB has determined the appeal does not fall within the Scope of Review, the URB shall notify the party that submitted the petition for appeal of that outcome in writing. Where it has been determined that an appeal petition falls within the Scope of Review, the URB Moderator will notify the applicable parties that an appeal has been initiated and will provide all parties with the submitted appeal petition(s) and applicable procedures. The URB may elect to resolve the appeal based solely on the written submissions. To the extent the URB decides that a hearing is necessary or would aid in the resolution of the appeal, the URB shall schedule a hearing and notify all applicable parties.

Once the URB reaches a decision as to the outcome of an appeal (whether based solely on the written submission or after a hearing is held), the URB shall issue a written decision describing the result of the appeal and the rationale for the result. The outcome of the appeal shall be provided to all applicable parties on the same day.

Generally, if the URB finds that an appeal is valid and overturns the outcome of the original Decision-Maker based on appeal basis #1 (procedural irregularity), #2 (new evidence), or #3 (conflict of interest or bias), the Appeals Board will refer the appeal back to the appropriate stage of the grievance process to effectively permit the correction of the error.

Generally, the Appeals Board should complete its work within thirty (30) business days.

## RETALIATION

The University strictly prohibits retaliation against anyone involved as a party or witness in the process of adjudicating a Formal Complaint under this Policy. Retaliation includes, but is not limited to, acts on behalf of the University or any person designed to intimidate, threaten, coerce, or discriminate against any individual for the purpose of interfering with any right or privilege secured by Title IX or this Policy, or because the individual has made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under this Policy. The University will investigate all acts of reported retaliation. Complaints alleging retaliation may be filed according to the University grievance procedures as found in Procedure CS 27.

All reports supported by evidence, regardless of the outcome of the underlying Formal Complaint of Sexual Harassment, will be referred for disciplinary action and resolution under Policy CS 20, Sexual Misconduct.

The exercise of rights protected under the First Amendment do not constitute retaliation prohibited under this section.

## Process for Adjudicating Sexual Misconduct Policy Complaints (University Policy CS 20)

### Advisor or Support Person

Both a Complainant and a Respondent are entitled to one advisor or support person of their choice, and the advisor or support person may accompany the party to any meeting or proceeding under these processes. However, the advisor or support person shall not be permitted to participate directly in the Informal or the Formal resolution process. This includes advisors who are also attorneys. An advisor or support person may not stand in place of either the Complainant or the Respondent, and information regarding the progress of the inquiry or investigation will only be shared with the Complainant or Respondent, and not the advisor of choice. If the advisor or support person has any questions, they should contact the Associate Vice Chancellor for Civil Rights and Title IX, not the individual investigator from the Office of Civil Rights and Title IX (“Investigator”).

In keeping with the University’s desire to resolve sexual misconduct complaints in a timely manner, the University reserves the right to proceed with any meeting regardless of the availability of the party’s advisor or support person.

### Initial Inquiry

Once the Office of Civil Rights and Title IX receives notice of sexual misconduct, an Investigator will conduct an initial inquiry. Where the respondent (i.e., the accused) is an employee, the Office of Civil Rights and Title IX will coordinate the initial inquiry with a chair, dean, director, supervisor, responsibility center head, or designee. For all other cases, the Investigator will continue to conduct an initial inquiry which generally includes interviews with the complainant, the respondent, a chair, dean, director, supervisor, responsibility center head, or designee, and sometimes a review of relevant documents.

The Investigator will then determine whether the information gathered indicates that the complaint falls within the Policy. If it is determined that the complaint falls within the Policy, the Investigator will determine whether the process should proceed to the Informal Process, the Formal Process, or another University process. The Investigator will make this determination by reviewing several factors including:

1. The wishes of the complainant and the respondent;
2. Consideration of a pattern of behavior; and
3. The nature and severity of the behavior or action.

A decision will then be made as to the appropriate next steps to bring resolution to the complaint, which will include one of the following:

1. Formal Process;
2. Informal Process;
3. Another University process; or
4. End the process.

The complainant and the respondent will be informed promptly upon an initial inquiry determination by the Investigator. If it is found that the complaint does not fall within the Policy, the

reported matter, and other possible policy violations discovered during the inquiry (including any relevant information), may be referred to other University processes.

## INFORMAL RESOLUTION

The informal process is an opportunity to bring resolution to a complaint through awareness, education, and/or a facilitated discussion. The Office of Civil Rights and Title IX, in conjunction with the Director of Student Conduct, a chair, dean, director, supervisor, responsibility center head or designee, or the Office of Human Resources, coordinates the informal process. During an informal process, no formal investigation is conducted to determine whether the Policy has been violated.

The informal process may only be used for alleged misconduct which does not involve sexual assault or violence.

The complainant has the right to end the informal process and begin the formal process, if the complainant wishes to do so.

### 1. Facilitate Resolution

The Investigator, in conjunction with the Director of Student Conduct, a chair, dean, director, supervisor, responsibility center head or designee, or the Office of Human Resources, uses the information gathered during the initial inquiry to facilitate an appropriate resolution to the complaint. The Investigator may determine that the informal process may be facilitated by an appropriate designee (e.g. for students, a Resident Director or other designee; for staff, a Human Resource representative; for faculty, a chair, dean, director, supervisor, responsibility center head, or designee; or for Trustees, the Office of Civil Rights and Title IX or designee). The following are examples of possible options, one or more of which may be used to bring resolution to an informal complaint.

- a. Distribute a copy of the Policy to the respondent and/or the complainant and/or to the department or area whose behavior is being questioned;
- b. Educate the respondent or all parties regarding the Policy;
- c. Conduct a sexual misconduct educational workshop for the designated department/school/University organization;
- d. Meet with the respondent to raise awareness about alleged inappropriate behavior and provide notice about possible University consequences;
- e. Facilitated discussion with the agreement of the complainant, respondent, and the Investigator;
- f. Institute alternative work arrangements, living arrangements, class schedule, dining facilities, or advisor/supervisor arrangements as feasible;
- g. Provide access to appropriate academic supports, such as tutoring, or permission to withdraw from or retake a

class or classes; and/or

h. Limit contact or impose a no contact order between respondent and complainant.

### 2. Document Informal Resolution

At the conclusion of the informal process, a letter summarizing the outcome(s) of the process will be sent by the Investigator to the complainant and respondent and other appropriate University officials.

If the matter is not resolved to the satisfaction of the complainant or the respondent utilizing the informal process, and/or the Office of Civil Rights and Title IX determines the matter should be resolved through the formal process, the complainant, the respondent and/or the University may pursue the formal process. In such an instance, the complainant, the respondent and/or the University may request to utilize the formal process by submitting a written request to the Investigator within five (5) business days of the date of the receipt of the informal outcome letter.

## FORMAL COMPLAINT PROCESS

The Formal Complaint process is initiated when the complainant provides a signed statement that includes a brief description of the alleged incident and, to the extent known, the respondent's name(s) and the date, time and location of the incident (hereinafter "Complaint"). The Formal Complaint process may also be initiated by the University under appropriate circumstances. The Formal Complaint process involves a prompt, and equitable investigation conducted by an Investigator. The investigation is a fact-finding process, giving all parties notice and the opportunity to be heard, to identify witnesses and offer evidence, and to pose questions to parties and witnesses. Interim measures may be applied at any time throughout the Formal Complaint process.

The Formal Complaint process will generally progress as follows:

1. Once the complaint is received or the University otherwise initiates the Formal Complaint process, an Investigator will interview the complainant.
2. Following the completion of their interview with the complainant, the Investigator will notify the Associate Vice Chancellor for Civil Rights and Title IX as to whether or not the allegations set forth in the Complaint, if substantiated, would constitute a violation of the University's Sexual Misconduct Policy, and accordingly, a violation of the Code.
  - a. If the University Investigator's notification indicates that such allegations, if substantiated, would not constitute a violation of University's Sexual Misconduct Policy, the Associate Vice Chancellor for Civil Rights and Title IX, may dismiss the complaint, and that decision shall be final, barring new information. The Associate Vice Chancellor for Civil Rights and Title IX shall provide the complainant and respondent(s) with written notice of such dismissal.



b. In the event that the Investigator's notification indicates that the allegations set forth in the complaint, if substantiated, would constitute a violation of University policy, or if the Associate Vice Chancellor for Civil Rights and Title IX determines that the matter should be investigated, the Investigator will conduct a fact-finding investigation. Steps in this investigation will include, as appropriate:

- The respondent will be provided with written notification of investigation and be made aware that a Formal Complaint has been submitted to the Office of Diversity and Inclusion. The respondent will be provided with an opportunity to review the complaint at the University's Office of Equity, Diversity and Inclusion.
- The Investigator will meet separately with the complainant and the respondent(s).
- The Investigator will interview relevant witnesses and review relevant physical, documentary or other evidence.
- As described below, each party will be given an opportunity to identify relevant witnesses. In order to have a prompt and equitable process, the investigator may provide deadlines for providing information. Delays in providing witness contact information and/or evidence may impact the Investigator's ability to consider these elements.

3. The Investigator may consider the credibility of the parties and witnesses and relevant information, including evidence of pattern. Both parties may provide information and names of witnesses to the Investigator. The Investigator will not apply rules of evidence followed in court proceedings and will not entertain legal motions. Legal rules pertaining to the wording of questions, hearsay, and opinions will not be applied. Reasonable rules of relevancy will guide the Investigator in deciding on the admissibility of evidence and witness statements. Reasonable limits may be imposed on the number of factual witnesses and the amount of cumulative evidence that may be introduced.

4. After the complainant(s) and/or respondent(s) have been interviewed by the Investigator, each will be provided with an opportunity to review a written summary of their own interview. The complainant and respondent will then have five (5) business days from the date the summary is made available to review their own interview summary and provide any comments or new evidence to the Investigator. Comments will be reviewed and retained in the investigative file but may not necessarily result in a change to the summary.

5. After the Investigator concludes gathering and evaluating evidence, including witness interviews, an investigation summary will be prepared. At this time, the complainant and respondent will have an opportunity to review, in the Office of Civil Rights and Title IX, the investigative summary. The investigative summary will include the relevant information provided by the complainant, respondent, and any witnesses, as well as other evidence gathered during the investigation which will be considered in making a determination regarding the alleged University's Sexual

Misconduct Policy and/or Code Violation. Within five (5) business days of the date that the investigative summary was first made available for review, the complainant and respondent must submit verbally or in writing to the Investigator any comments (including additional statements, proposed witness questions and additional evidence) concerning the summary. This portion of the investigation may be an iterative process.

6. Following the receipt of any comments on the investigative summary, or after the five (5) day period has lapsed without comment, the Investigator will prepare a final written report that includes the investigative summary and a determination of whether a violation has occurred and a recommendation of the sanction(s) to be imposed, if any. The final written report will include the basis upon which the Investigator reached their determination of responsibility. This determination will be made using the preponderance of the evidence standard, asking whether it is more likely than not that the University's Sexual Misconduct Policy has been violated.

7. The report will be provided first to the Associate Vice Chancellor for Civil Rights and Title IX for review and input.

7a. For students: After the Associate Vice Chancellor for Civil Rights and Title IX's review and input, the final report will be forwarded to the Dean of Students for approval of any recommended sanctions. The Dean of Students will have discretion to accept or alter the recommended sanction(s), if they believe that the totality of circumstances, including but not limited to University precedent, justifies such a change. Once the Dean of Students has made a determination on sanctions, either the Office of Civil Rights and Title IX or the Dean of Students will provide the decision letter to both the complainant and respondent. At this time, a copy of the final investigation report will be available in the Office of Civil Rights and Title IX for review.

7b. For employees: If the investigation establishes that the Policy was violated by a preponderance of the evidence, the Investigator and the appropriate administrator will determine recommended sanctions to be submitted for approval to the chair, dean, director, supervisor, responsibility center head, or designee. Sanctions will be based on the nature and severity of the offense and/or on prior violations of University policy. The Investigator will distribute, at the same time or as near the same time as feasible, an outcome letter to the complainant and to the respondent, and a full report will go to the chair, dean, director, supervisor, responsibility center head, or designee. A copy of the report will be kept on file in the Office of Civil Rights and Title IX or other appropriate office.

8. Both the complainant and the respondent may submit an appeal within ten (10) business days from the date of the decision letter (see appeal process below).

In general, the University attempts to complete investigations within 60 days, although for good cause, that period may be longer.

## Student Sexual Misconduct Appeal Process

Appeal petitions related to Sexual Misconduct Violations may be filed by either the Complainant or the Respondent. Persons filing an appeal will have ten (10) business days from the date of the decision letter to file their petition with the University Review Board (URB), at [URBModerator@pitt.edu](mailto:URBModerator@pitt.edu)

The appeal petition must include a thorough statement and all facts or evidence which support one or more of the following (Scope of Review):

1. Whether Rights affirmed by the Board of Trustees have been denied;
2. Whether established procedures were not followed in a manner that would have significantly affected the decision;
3. Whether there was an absence of a rational connection between the facts found and the findings;
4. Whether the issued sanctions are substantially disproportionate to the severity of the Violation; or,
5. Whether new evidence is presented which was not available or discoverable during the process that if available at the time would have significantly altered the findings or sanctions.

As discussed under University Review Board procedures, the URB Moderator and applicable URB members will make their determination of whether to proceed with an appeal based on submitted documentation only.

In addition, persons filing an appeal may also request postponement of sanctions pending appeal. Such requests must explain why the imposition of sanctions must be postponed. The question to be answered in determining whether to postpone Sanction(s) is, whether the immediate imposition or postponement of the Sanction(s) will unfairly prejudice either party (the complainant or respondent), pending a final determination of the appeal.

All decisions regarding the postponement of Sanctions will be made within five (5) business days of the receipt of such a request and will be communicated to appropriate parties in writing through the URB Moderator.

### URB Procedures for Reviewing Petition to Appeal

In cases involving Sexual Misconduct, the URB Moderator will consult with two faculty members of the URB. The URB Moderator and applicable URB members will make their determination of whether to proceed with an appeal based on submitted documentation only.

Where the URB has determined that an appeal's petition does not fall within the Scope of Review, the URB Moderator and two URB members will render and submit a written opinion and recommended dismissal of appeal, accompanied by the record, to the Provost for review and consideration. Upon completion of this review and

consideration, notice of the outcome will be given to the Respondent. In cases involving Sexual Misconduct, both the Complainant and Respondent will receive notice of the outcome of the review of the petition to appeal.

### URB Procedures for Proceeding with an Appeal

Where it has been determined that a petition falls within the Scope of Review, the URB Moderator will notify the applicable parties that an appeal has been initiated.

The URB Moderator will then schedule an appeal proceeding. Applicable parties to the appeal proceedings will receive a copy of the appeal petition and procedures and written notification of the time, date, and place of the proceeding.

The appeal will be conducted under the procedural guidance of the URB Moderator, who also shall determine the composition of the URB panel.

The URB panel, in its discretion, may elect to decide an appeal based solely on the submission of documents from the applicable parties, without oral argument. The URB appeal process does not include testimony from witnesses.

If the URB, in its discretion, decides to allow oral argument, applicable parties will be given reasonable time to present their position. A party may refer to any records, documents, or recordings from a prior proceeding and may present written argument. A party may question the other about their argument, except in cases involving Sexual Misconduct. Members of the URB panel and the URB Moderator may question the parties.

The URB panel may remand a matter to the Office of Student Conduct or the Office of Civil Rights and Title IX for further proceedings when the URB panel determines that there are insufficient written findings or prejudicial procedural error.

In other cases, the URB panel, by a majority, shall forward a written opinion, recommend action, and complete record to the Provost, or their designee. There may be an accompanying minority opinion.

Once a decision is made by the Provost or their designee, applicable parties will be notified.

### Employee Sexual Misconduct Appeal Process

Where the responding party is a faculty or staff member, any appeal should be made to the Provost or Senior Vice Chancellor for Business and Operations.

In cases where the recommended discipline involves early termination of appointment for cause, the procedure under the University Bylaws, and not this appeals process, applies. However, the substantive and procedural requirements under any applicable law, remain applicable.

In other cases, the Provost or Senior Vice Chancellor will appoint an Appeals Board of three (3) individuals. Two

members of the Appeals Board will be faculty who are members of the University Review Board (“URB”); the third member will be appointed by the Provost or Senior Vice Chancellor from the pool of individuals who have received appropriate training from the Office of Civil Rights and Title IX, and consistent with the employment status of the parties involved. Consistent with guidance from the Office of Civil Rights and Title IX, students will not be members of hearing or appeal boards.

Appeals must be submitted to the Office of the Provost or Senior Vice Chancellor within ten (10) business days of receipt of the written decision and must specify the grounds for the appeal. The Appeals Board shall not rehear or make a redetermination of the facts of the matter, but will review only whether the decision erred in one of three limited grounds on which an appeal may be filed, which are as follows:

1. New information not available to the Investigator which, if available at the time of the investigation, would have significantly affected the decision;
2. Evidence that established procedures were not followed in a manner that would have significantly affected the decision, and/or;
3. The sanction(s) are substantially disproportionate to the severity of the violation.

The Appeals Board determines whether the appeal submitted falls within one of the three grounds for appeal of a decision, reviews the report and sanctions to be imposed, and other relevant documents or statements.

Generally, if an Appeals Board finds that an appeal is valid in that either appeal basis #1 (substantial new evidence was not available that would have affected the decision) or #2 (evidence that established procedures were not followed in a manner that would have affected the decision), the Appeals Board will refer the appeal back to the Investigator and appropriate administrator to remedy the issue.

As for appeal basis #3 (the sanction was substantially disproportionate to the severity of the violation), the Appeals Board will make a recommendation to the Provost or Senior Vice Chancellor regarding the finding and the sanction based on a review of the existing written record. The sanction recommended by the Appeals Board may be different than the sanction recommended after the investigation, including a sanction that is greater than or lesser than the sanction initially recommended.

Generally, the Appeals Board should complete its work within thirty (30) days.

The Provost or Senior Vice Chancellor shall review the recommendation of the Appeals Board and make a final determination. That determination will be communicated in writing to the respondent, the complainant, the Investigator and to the appropriate administrators (e.g., respondent’s appropriate Responsibility Center Head).

The Provost or Senior Vice Chancellor will generally respond within thirty (30) days of receiving the recommendation from the Appeals Board. The decision of the Provost or Senior Vice Chancellor shall be final.

### **Sanctions for Student Sexual Misconduct Violations**

Student Sanctions for violating the University’s Sexual Misconduct Policy may include the following: disciplinary reprimand, disciplinary probation, disciplinary suspension, disciplinary dismissal, housing probation, housing suspension, housing dismissal, a permanent no-contact-order, permanent restriction for a portion of or all campus locations (Persona Non Grata status), counseling assessment, mandatory trainings or online educational modules, and meeting with Title IX personnel.

### **Sanctions for Employee Sexual Misconduct Violations**

Possible sanctions the University may impose on an employee for violation of the Sexual Misconduct Policy may include: permanent no-contact orders, mandatory training, suspension of employment, employment reassignment, restrictions from all or part of campus (Persona Non Grata), termination from the University.

### **Non-retaliation Statement**

Retaliation against anyone involved in the investigation of alleged incidents of sexual misconduct, whether they are the complainant, a witness, an investigator or anyone else, is prohibited. Retaliation is the act of taking adverse action against a complainant, a respondent, or any other person involved in the process based on the person’s reporting or participation in the process. Retaliation includes behavior on the part of the respondent or the complainant and other related persons, including, but not limited to, acquaintances, friends, and family members. Although independent action will be taken against anyone engaging in retaliation, the complainant and the respondent are responsible for discouraging such actions and will also be held responsible to the extent of their involvement in the retaliation.

Retaliation will constitute separate grounds for disciplinary action. An individual who believes that they have experienced retaliation should contact the Office of Civil Rights and Title IX, and the University will investigate the complaint. If the University determines that evidence exists to support that retaliation occurred, appropriate action will be taken regardless of the outcome of the underlying sexual misconduct complaint. This may involve referral of the retaliation concerns to another University process for resolution.

To review the University’s Statement on Confidentiality and Non-retaliation, please follow this link: [diversity.pitt.edu/civil-rights-title-ix-compliance/make-report/confidentiality-and-retaliation](https://diversity.pitt.edu/civil-rights-title-ix-compliance/make-report/confidentiality-and-retaliation). In addition to outlining the University’s stance against retaliation, this statement also clarifies that all individuals involved in the investigation process are expected to honor the confidentiality of the process and the information involved.

# FIRE SAFETY REPORT

## FIRE SAFETY INFORMATION

Fire education and training programs are provided to the Residence Life staff members and to specific groups. Residence Life staff members are trained in building emergency evacuation procedures. Fire extinguisher training is provided to designated personnel.



Students and employees should report any fire event regardless of size by activating a manual pull station, and after evacuating to a safe area, call the Pitt-Greensburg police at **724-836-9865**. Students and employees should also report any evidence of an extinguished fire to the Pitt-Greensburg police emergency number at that same number. Students and employees are encouraged to

report any problems with fire protection systems to the Facilities Management Department at **724-836-7189** or, if in the residence facility, students may notify the Residence Life person on staff.

Comprehensive guidelines for fire safety and fire prevention including those for emergency evacuation, electrical appliances, and no smoking or open flames can be found in the University's Safety Manual at [ehs.pitt.edu](http://ehs.pitt.edu) in the following sections: Fire and Emergency Evacuation Procedures, Fire Safety and Prevention, and Residence Halls.

## RESIDENCE HALL FIRE SAFETY

Pitt-Greensburg maintains 12 residence facilities. All 12 residence facilities are nonsmoking environments. Each sleeping and living room in the residence facilities has a smoke detector. Other fire safety devices in every residence hall include building fire alarm systems, fire extinguishers, smoke/heat detectors in common building spaces and mechanical rooms, and sprinkler systems.



## ON-CAMPUS HOUSING FIRE SAFETY SYSTEMS

All sprinkler systems, all fire alarm pull stations, and certain smoke detectors are monitored 24/7 by the Pitt-Greensburg police and off-site by a nationally recognized security company. Detection by automated fire protection features or the use of a manual pull station will activate the building's alarm system of horns/speakers and strobe lights.

Residence Life officials educate students each year on emergency egress and shelter-in-place procedures specific to a particular building.

## EVACUATION PROCEDURES

When the fire alarm activates, all occupants must exit via the nearest stairs.



If the building cannot be exited, stairwells are the area of refuge. In all residence halls the stairwells have fire-rated construction and are equipped with self-closing and latching fire doors.

See page 10 for more details about evacuation procedures.

## RESIDENCE HALL FIRE DRILLS

At least two emergency evacuation exercises are conducted for each on-campus residence hall during every school year.



## PROHIBITIONS ON PORTABLE ELECTRIC APPLIANCES, SMOKING, AND OPEN FLAMES

Students are required to read and comply with the Student Code of Conduct, residential handbook, and/or their housing contract, which includes health and safety inspections and all other rules and guidelines for residential buildings. Periodic room inspections are performed and include, but are not limited to, a visual examination of electrical cords/power strips, smoke detectors, sprinkler heads, damages, etc.



# UNIVERSITY OF PITTSBURGH AT GREENSBURG ANNUAL FIRE STATISTICS REPORT

Residence Facility Name/Address	Total Number of Fires		Fire Number		Date of Fire		Cause of Fire		Number of Injuries that Required Treatment at a Medical Facility		Number of Deaths Related to a Fire		Value of Property Damage Caused by a Fire (\$)	
	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021
<b>Residence Halls</b>														
College Hall, 190 Bobcat Drive, Greensburg, PA 15601	0	0	0	0	N/A	N/A	N/A	N/A	0	0	0	0	0	0
Robertshaw Hall, 185 Bobcat Drive, Greensburg, PA 15601	0	0	0	0	N/A	N/A	N/A	N/A	0	0	0	0	0	0
Westmoreland Hall, 216 North Campus Road, Greensburg, PA 15601	0	0	0	0	N/A	N/A	N/A	N/A	0	0	0	0	0	0
University Courts A, 504 University Court, Greensburg, PA 15601	0	0	0	0	N/A	N/A	N/A	N/A	0	0	0	0	0	0
University Courts B, 505 University Court, Greensburg, PA 15601	0	0	0	0	N/A	N/A	N/A	N/A	0	0	0	0	0	0
University Courts C, 509 University Court, Greensburg, PA 15601	0	0	0	0	N/A	N/A	N/A	N/A	0	0	0	0	0	0
Apollo House, 114 Powers Lane, Greensburg, PA 15601	0	0	0	0	N/A	N/A	N/A	N/A	0	0	0	0	0	0
Athena House, 112 Powers Lane, Greensburg, PA 15601	0	0	0	0	N/A	N/A	N/A	N/A	0	0	0	0	0	0
Benjamin Franklin House, 102 Powers Lane, Greensburg, PA 15601	1	0	1	0	11/5	N/A	N/A	cooling	0	0	0	0	0	0
Thurgood Marshall House, 106 Powers Lane, Greensburg, PA 15601	0	0	0	0	N/A	N/A	N/A	N/A	0	0	0	0	0	0
Margaret Mead House, 104 Powers Lane, Greensburg, PA 15601	0	0	0	0	N/A	N/A	N/A	N/A	0	0	0	0	0	0
Selene House, 110 Powers Lane, Greensburg, PA 15601	0	0	0	0	N/A	N/A	N/A	N/A	0	0	0	0	0	0
<b>TOTAL</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>					<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# UNIVERSITY OF PITTSBURGH AT GREENSBURG FIRE SAFETY SYSTEMS IN RESIDENTIAL FACILITIES

Facility	Fire Alarm Monitoring Done On-Site by University Police and By Off-site Vendor	Full *2 Sprinkler System	Smoke Detection	Fire Extinguisher Devices	Evacuation Plans and Placards	Number of Fire Evacuation (Fire) Drills Each Calendar Year
College Hall	X	X	X	X	X	2
Robertshaw Hall	X	X	X	X	X	2
Westmoreland Hall	X	X	X	X	X	2
University Courts Building A	X	X	X	X	X	2
University Courts Building B	X	X	X	X	X	2
University Courts Building C	X	X	X	X	X	2
Academic Villages Athena House	X	X	X	X	X	2
Academic Villages Apollo House	X	X	X	X	X	2
Academic Villages Benjamin Franklin House	X	X	X	X	X	2
Academic Villages Thurgood Marshall House	X	X	X	X	X	2
Academic Villages Margaret Mead House	X	X	X	X	X	2
Academic Villages Selene House	X	X	X	X	X	2

\*2 Full Sprinkler System is defined as having sprinklers in both the common area and individual rooms.

## FIRE SAFETY REPORT continued

In addition, each room is examined for the presence of prohibited items (e.g., sources of open flame, such as candles; unapproved extension cords; halogen lamps; cooking appliances in non-kitchen areas; lofted furniture) or prohibited activity (e.g., smoking in the room; tampering with life safety equipment; possession of pets). The inspections also include a general assessment of trash and cleanliness of the room. Violations are recorded on room inspection reports and the residence director provides notification of sanctions.

### FIRE SAFETY TIPS

- ✓ If you suspect a fire, pull the nearest fire alarm box in the corridor or near an exit door.
- ✓ When you hear the building's fire alarm, evacuate the building immediately.
- ✓ Evacuate any building on campus by following EXIT signs. Do not use elevators during emergencies unless directed by emergency response personnel.
- ✓ If you are disabled, call Pitt-Greensburg campus police Lieutenant at **724-836-9865**.



## TRANSPORTATION

### PARKING

Pitt-Greensburg operates and maintains multiple parking lots on campus. Student parking is offered to commuter, resident, and evening students. Several types of security devices and procedures help to provide for the safety of parking patrons:

- Emergency telephones are located in or immediately adjacent to each parking area.
- Parking lots are patrolled 24 hours a day by the Pitt-Greensburg police on foot, bicycle, and in vehicles.
- There are multiple bicycle parking racks located throughout campus.

For more parking information, visit:

- The campus police website:  
[www.greensburg.pitt.edu/student-life/police-and-safety](http://www.greensburg.pitt.edu/student-life/police-and-safety).

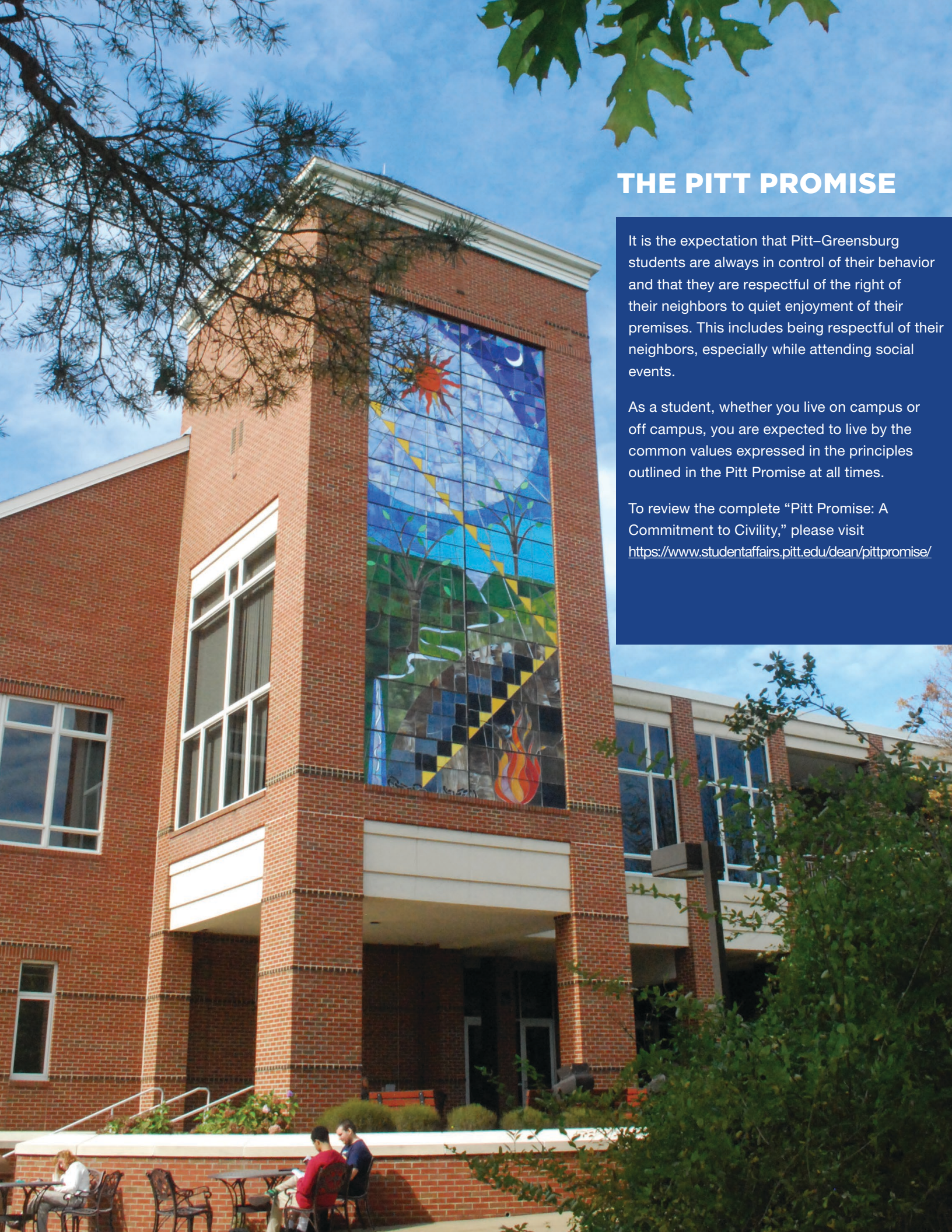


### PEDESTRIAN SAFETY

#### BE ALERT WHEN YOU WALK

- Don't be distracted by texting or talking on your phone or wearing earbuds. Pay attention!
- Look both directions before you cross the street—even if it's a one-way street.
- Use crosswalks, but be aware that drivers don't always stop at crosswalks.
- When using a crosswalk with a signal, remember that a steady WALKING PERSON means you may begin crossing the street BUT be aware of turning vehicles.
- A FLASHING UPRAISED HAND means you should not begin to cross the street and those already crossing should complete their cross. A STEADY UPRAISED HAND means you should not cross the street.
- Be alert to drivers who might not see you in the crosswalk or at the green light. Some drivers' view might be blocked or they might make an illegal turn.
- Don't walk behind a car that is pulled up too far and is blocking the crosswalk.
- Walk facing traffic at night, carry a flashlight, and wear reflective clothing. White clothing will not necessarily make you more visible to drivers.





## THE PITT PROMISE

It is the expectation that Pitt-Greensburg students are always in control of their behavior and that they are respectful of the right of their neighbors to quiet enjoyment of their premises. This includes being respectful of their neighbors, especially while attending social events.

As a student, whether you live on campus or off campus, you are expected to live by the common values expressed in the principles outlined in the Pitt Promise at all times.

To review the complete "Pitt Promise: A Commitment to Civility," please visit <https://www.studentaffairs.pitt.edu/dean/pittpromise/>

# TIPS FOR A SAFER CAMPUS

## WHEN WALKING OR RUNNING:



- ✓ Carry a whistle or personal alarm that makes a high-pitched, penetrating sound.
- ✓ Go with someone.
- ✓ Stay away from isolated areas.
- ✓ Stay in well-lit, well-traveled areas, walking midway between curbs and buildings and away from alleys and bushes.
- ✓ Hold your purse, backpack, or briefcase tightly and close to your body.
- ✓ Keep your wallet in a front pocket, which is safer than a back pocket.
- ✓ Become familiar with the locations of emergency phones on your route.

## IF YOU'RE BEING FOLLOWED:

- ✓ Cross the street or change direction.
- ✓ Keep looking back so the person knows you can't be surprised.
- ✓ Go to a well-lit area. Enter a building anywhere that there are people.
- ✓ Notice and remember as much as possible about the person so you can give a good description.
- ✓ When arriving at a safe place, call the Pitt-Greensburg police and report the incident.

## WHERE YOU LIVE:



- ✓ Keep your doors locked night and day.
- ✓ Don't let in strangers.
- ✓ Never prop doors open, especially fire doors, even for a short time.

## PROTECT PERSONAL AND UNIVERSITY PROPERTY:



- ✓ Lock your door every time you leave.
- ✓ Engrave expensive equipment and valuables with an ID number.
- ✓ Don't attach your Pitt-Greensburg ID or any other identification to your key chain.
- ✓ Don't leave your belongings (books, gym bags, backpacks, calculators, coats, etc.) unattended in libraries, hallways, gym facilities, or classrooms.
- ✓ Don't use an automated bank teller machine late at night while off campus.

## AVOID WORKING OR STUDYING ALONE IN A BUILDING AT NIGHT:

- ✓ If you work late, keep your office door locked.
- ✓ Call the Pitt-Greensburg police if you need an escort (724-836-9865).
- ✓ Lock all doors behind you when entering or exiting at night.

## PROTECT YOUR CAR:

- ✓ Always lock your car and take the keys.
- ✓ Lock valuables in the trunk.
- ✓ Park in well-lit areas.

## IF DRIVING:

- ✓ Have your keys ready when walking to your vehicle.
- ✓ Check the back seat before getting into a car.
- ✓ Keep the doors locked while driving.
- ✓ Don't pick up hitchhikers.
- ✓ Don't hitchhike or accept rides from strangers.

## BE AWARE:



- ✓ Attend safety workshops and seminars held by the Pitt-Greensburg Campus Police Department and other groups. Report suspicious activity immediately. Get to know your neighbors. Share information on suspicious circumstances.
- ✓ Don't hesitate to call the Pitt-Greensburg police at 6-9865 (on campus) or 724-836-9865 (from a noncampus phone) with any safety concern.



Visit the Pitt-Greensburg Campus Police website at [www.greensburg.pitt.edu/student-life/police-and-safety](http://www.greensburg.pitt.edu/student-life/police-and-safety) for additional safety information and recommended responses to active threat incidents.



## UNIVERSITY OF PITTSBURGH AT GREENSBURG POLICE DEPARTMENT COMMUNITY RESPONSE/ ACTIVE THREAT INCIDENT

**Purpose:** Recommended safety measures for ongoing and immediate life-threatening incidents involving hostile suspects

### CONSIDERATIONS:

- An individual must use his/her own discretion about when he/she must engage a hostile suspect for survival.
- Do not attempt to apprehend or interfere with the suspect except for self-protection.
- Contact authorities as soon as it is safe to do so. Call extension **6-9865** (from on-campus phone) or **724-836-9865**. Have these numbers programmed into your cell phone.
- Report location, number of suspects, and description if possible.
- Make the determination of whether to run, hide, or fight AND COMMIT TO IT.
- **Run:** if there is an escape path, attempt to evacuate.
  - Evacuate whether others agree to or not.
  - Leave belongings behind.
  - Help others escape if possible.
  - Prevent others from entering area.
- **Hide:** if evacuation is not possible, find a place to hide.
  - Lock and/or blockade the door.
  - Silence your cell phone.
  - Hide behind large objects.
  - Remain very quiet.
  - Your hiding place should be out of the suspect's view, provide protection from shots fired in your direction, and not trap or restrict your options for movement.
- **Fight:** as a last resort and only if your life is in danger.
  - Attempt to incapacitate the suspect.
  - Act with physical aggression.
  - Improvise weapons.
  - Commit to your actions.

### WHEN LAW ENFORCEMENT ARRIVES:

- Remember that the police will act first to neutralize the threat.
- Remain calm and follow instructions.
- Keep hands visible at all times.
- Avoid pointing or yelling.
- Know that help for the injured is on its way.

Visit the University of Pittsburgh police website at [www.greensburg.pitt.edu/student-life/police-and-safety](http://www.greensburg.pitt.edu/student-life/police-and-safety) and watch the Run, Hide, Fight video.

## UNIVERSITY OF PITTSBURGH AT GREENSBURG EMERGENCY PHONE NUMBERS

Greensburg Campus Police Department  
EMERGENCIES: 6-9865  
Noncampus Phone **724-836-9865**

Title IX Liaison  
**724-836-9902**

Health Center  
**724-836-9947**

Counseling Center  
**724-836-9870**

Office of Student Services  
**724-836-9917**

Office of Housing and Residence Life  
**724-836-9953**

### GREENSBURG EMERGENCY PHONE NUMBERS

Pennsylvania State Police (Greensburg)  
**724-832-3288**

Police, Fire, Ambulance  
**911**

Blackburn Center  
24-hour Crisis Hotline  
**724-836-1122 or 1-888-832-2272**

Pennsylvania Department of Human Services  
ChildLine for abuse reporting  
**1-800-932-0313**



## TIP!

When traveling at night, walk with friends or make use of a campus police escort. If you must walk alone, let your friends know your destination.







University of  
**Pittsburgh**  
Greensburg

150 Finoli Drive  
Greensburg, PA 15601

[www.greensburg.pitt.edu/safety](http://www.greensburg.pitt.edu/safety)

## WHY THIS BROCHURE?

### IT'S THE LAW

Federal and Pennsylvania state laws mandate that you receive a brochure like this and dictate much of the information that is included.

### SAFETY FIRST

This brochure goes beyond state and federal requirements, offering safety tips and other information to benefit everyone in the University of Pittsburgh at Greensburg community. Some of this information may be disturbing to read, such as the section on sexual assault. Remember that knowledge is power. Open, frank discussions about crime lead to better prevention and enhanced safety.

Additional copies of *For Safety's Sake* are available at the Pitt Greensburg Police Department, or by writing to: Pitt Greensburg Police Department, 150 Finoli Drive, Greensburg, PA 15601. You may also visit [www.greensburg.pitt.edu/safety](http://www.greensburg.pitt.edu/safety) to view *For Safety's Sake* online.

## RIGHT TO KNOW INFORMATION

- The University of Pittsburgh is responsible for complying with Chapter 3 of the Pennsylvania Uniform Crime Reporting Act and with the federal Jeanne Clery Act. If you have a question or concern regarding these acts, please contact the Station Commander at **724-836-9865**.
- The federal Equity in Athletics Disclosure Act requires certain institutions of high education, including the University of Pittsburgh, to prepare an annual report relating to intercollegiate athletics participation, staffing, revenues, and expenses by men's and women's teams. Students, prospective students, and others may review the University's Greensburg campus report by visiting [www.pittgreensburgathletics.com](http://www.pittgreensburgathletics.com).
- In accordance with federal Student Right to Know regulations, information about the Pitt-Greensburg campus graduation rate is available at <https://www.ir.pitt.edu/university-information/student-right-know-graduation-rates/greensburg> or by contacting the Office of Institutional Research from that Web page.