



# 2023 Art Show Guidelines

## **About the Art Show:**

**The Art Show @Pitt-Greensburg** is intended to showcase both the artistic talent of the campus community and the surrounding southwestern Pennsylvania community. This event bridges Pitt-Greensburg's Blue & Gold Celebration to its Founders' Day, celebrating the long history and evolution of the school while looking forward to educating many future generations of students.

The exhibit will run from Monday, September 25 through Friday, October 6. Artists of all ages and skill sets are encouraged to participate. The art show will feature two main submission groups – general and judged.

The general group allows artists to display any number of pieces. From these pieces, three winners will be named "fan favorites" and awarded prizes. Winners will be chosen based on a fan favorite voting system. Voting will take place Monday, September 25 to Thursday, September 28 during Millstein Library's operating hours.

The judged category allows artists to submit up to five current pieces to be evaluated for special recognition by three judges. The top vote getter in each category will be awarded a prize. Those pieces receiving the second and third highest scores in each category will receive a certificate.

A reception to announce the winners and to celebrate the event will be held on Friday, September 29 from 6:00 to 7:30 p.m. Light refreshments will be provided.

## **General Categories:**

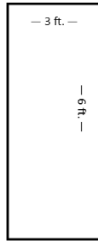
- **Painting** – Watercolor, acrylic, oil, and pastels
- **Drawing** – Pencil, colored pencil, charcoal, and pen & ink
- **Photography** – Film and digital
- **Mixed Media** – Collage, fiber art, and printmaking
- **Digital & Graphic Art** – Post process photography, digital illustration, and computer-generated graphics
- **Other** – any medium not listed in the above categories

## **Judged Categories:**

- **Painting** – Watercolor, acrylic, oil, and pastels
- **Drawing** – Pencil, colored pencil, charcoal, and pen & ink
- **Photography** – Film and digital
- **Mixed Media** – Collage, fiber art, and printmaking

### **Submission Guidelines for general group pieces:**

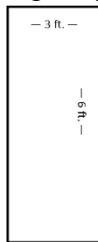
- All pieces must be original.
- While two-dimensional pieces are preferred, small three-dimensional pieces will be accepted. Three-dimensional pieces must meet size requirements (see next bullet point), must be equipped for hanging, and cannot exceed five pounds.
- All pieces should not exceed 6'x3' (length by width) in order to fit the display panels.



- **Each piece must be matted and/or framed and equipped for hanging.**
- Each piece must be labeled with the artist's name, title of the piece, medium used, and sale information (selling price or NFS—not for sale). A card will be provided by the show based on on-line registration.
- All pieces should be easy to view as well as respectful to other participants and the available space.
- All pieces must be dropped off either on Thursday-Friday, September 15-16 and Monday-Tuesday, 19-20 between 8:30 a.m. and 3:30 p.m. or on Saturday, September 16 from 9 a.m. – 12 p.m. at Millstein 201, University of Pittsburgh at Greensburg, 150 Finoli Dr., Greensburg, PA 15601. Early and late submissions will not be accepted.

### **Submission Guidelines for judged pieces:**

- Artists may not submit more than 5 pieces to be judged.
- All pieces must be original and should be new pieces dating from 2018 to current.
- While two-dimensional pieces are preferred, small three-dimensional pieces will be accepted. Three-dimensional pieces must meet size requirements (see next bullet point), must be equipped for hanging, and cannot exceed five pounds.
- All pieces should not exceed 6'x3' (length by width) in order to fit the display panels.



- **Each piece must be matted and/or framed and equipped for hanging.**
- Each piece must be labeled with the artist's name, title of the piece, medium used, and sale information (selling price or NFS—not for sale). A card will be provided by the show based on on-line registration.
- All pieces should be easy to view as well as respectful to other participants and the available space.

- All pieces must be dropped off either on Wednesday-Friday, September 13-15 and Monday-Tuesday, 18-19 between 8:30 a.m. and 3:30 p.m. or on Saturday, September 16 from 9 a.m. – 12 p.m. at Millstein 201, University of Pittsburgh at Greensburg, 150 Finoli Dr., Greensburg, PA 15601. Early and late submissions will not be accepted.

### **Registration/Entry Fees:**

Register online at [www.greensburg.pitt.edu/art-show](http://www.greensburg.pitt.edu/art-show). Please read the registration form carefully. Each form has five available slots for submitting pieces; however, artists in the general group may fill out additional forms if they choose to submit more than five pieces. Artists may register in both groups. Please select the appropriate group for your piece (judged or non-judged).

**Participants in the general group** will be charged \$5 per entry/piece plus \$1 for a processing fee. To avoid the \$1 processing fee, registration forms with a check payable to the University of Pittsburgh at Greensburg may be mailed to University of Pittsburgh at Greensburg, Alumni Relations, LH 209, 150 Finoli Dr., Greensburg, PA 15601. Registration is not complete until payment is processed. Submissions will not be accepted without payment.

**Participants in the judged group** will be charged \$10 per entry/piece plus \$1 for a processing fee. To avoid the \$1 processing fee, registration forms with a check payable to the University of Pittsburgh at Greensburg may be mailed to University of Pittsburgh at Greensburg, Alumni Relations, LH 209, 150 Finoli Dr., Greensburg, PA 15601. Registration is not complete until payment is processed. Submissions will not be accepted without payment.

### **Judging:**

The service of 3 judges will be enlisted. The judges will be announced closer to exhibit opening. Artwork will be judged blindly. One artist will be awarded in each of the following categories: painting, drawing, photography, and mixed media with honorable mentions being given to the second and third highest scorers in each category. An artist may only receive one award. If an artist is selected in more than one category, he/she/they will be given the highest prize/recognition.

### **Pick-up:**

The Art Show ends on Friday, October 6. There is no pick up Saturday and Sunday, Oct. 7 - 8. Pick up art work on Monday – Thursday, October 9-12 between 9:30 a.m. – 3:30 p.m. in Millstein 201. We cannot be responsible for work that is not picked up. Please send a representative if you are unable to make pick up yourself, or contact the Alumni Relations Office at 724-836-7496 to make alternate arrangements.

### **Sale of Artwork:**

The sale of artwork is permissible. For the purpose of the Art Show at Pitt-Greensburg, it is understood that the artist is creating works of art and is considered the seller, and the University of Pittsburgh at Greensburg is solely providing space for the seller to display his/her artwork. The seller is not required to sell each submission, but should he/she choose to sell their artwork, then the seller will determine a selling price at the time of registration. The selling price along with the artist's name, contact information, title of piece, and medium used will be noted on the label provided by the show as described under the Submission Guidelines (see above).

All sales will be made directly between the artist and the buyer or collector. The University of Pittsburgh at Greensburg will not be involved in the sale of any artwork. The artist must contact the Office of Alumni Relations to confirm the direct pick-up of any artwork by the buyer(s). Artwork will not be removed from the art show by any party other than the artist without his/her permission.

The University of Pittsburgh at Greensburg asks that the artists consider giving a suggested donation of 20% based on their total sales. The artist's donation may go to the campus fund of his/her choice.

Gifts made to the University of Pittsburgh at Greensburg provide critical scholarship assistance, valuable research opportunities, building renovations, equipment updates, and further educational opportunities. Your support of the University and the Art Show @ Pitt-Greensburg is greatly appreciated.

### **Liability:**

Submission of artwork shall constitute an agreement to comply with all conditions set forth in the entry form. The agreement reads: I have read, and I understand the terms and conditions of this entry, and I waive any claim against the University of Pittsburgh at Greensburg of any loss, damage, or theft that may occur. I enter my work of my own wish and believe the University of Pittsburgh at Greensburg to be prudent and careful guardians of my artwork. I give permission to allow the use of photos of my work for publicity purposes by the University of Pittsburgh at Greensburg.

### **Important Dates:**

- |                                       |   |
|---------------------------------------|---|
| • Monday, May 8:                      | Registration begins   |
| • Friday, September 8:                | Deadline for registration   |
| • Wednesday- Friday, September 13-15: | Drop off dates, 8:30 a.m. – 3:30 p.m.   |
| • Saturday, September 16:             | Drop off date, 9 a.m. – 12 p.m.   |
| • Monday-Tuesday, September 18-19:    | Drop off dates, 8:30 a.m. – 3:30 p.m.<br>(No early or late drop offs will be accepted.) |
| • Tuesday, September 19:              | Deadline to receive art work  |
| • Monday, September 25:               | Show opens. Public voting begins.   |

- Thursday, September 28: Public voting ends.
- Friday, September 29: Reception and Awards Ceremony
- Friday, October 6: Show closes.
- Monday – Thursday, October 9-12: Pick up dates, 9:30 a.m. – 3:30 p.m.  
(Pick-ups after Oct. 12 must be scheduled.)

*For more information, please contact the Office of Alumni Relations at (724)836-7496 or [pgaa@pitt.edu](mailto:pgaa@pitt.edu).*